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AUXILIARY

AND

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WAR OFFICE, MAY, 1872.

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AUXILIARY AND RESERVE FORCES CIRCULARS.

1872.

WAR OFFICE,
28th May, 1872.

The following Regulations and Instructions are promulgated by direction of the Secretary of State for War, and are to be understood as taking effect from the 1st April, 1872.

The Secretary of State desires to call attention to the fact that the details of the various arrangements now notified are liable to modification on the establishment of Brigade Depôts.

CONTENTS.

Clause 7. Command.
" 8. Honours, Salutes, and Decorations.
" 9. Appointment, Promotion, and Retirement.
1. General Regulations.
2. Militia.
3. Yeomanry.
4. Volunteers.
" 10. Schools of Instruction.
" 11. Adjutants of Auxiliary Forces.
" 12. Brigading.
" 13. Ammunition.
" 14. Repair of Arms.
" 15. Musketry Instruction.
" 16. Reports, Returns, and Correspondence.
" 17. War Office Forms and Books.
" 18. Income Duty—Rebate Forms.
" 19. Training and Inspection of Militia.
" 20. Record of Militia Officers' Services.
" 21. Militia Recruits.
" 22. Good Shooting Badges for the Militia.
" 23. Bounty to Militiamen.
" 24. Vaccination of Militiamen.
" 25. Releases from the Militia.
" 26. Payment of Bounty to Militiamen.
" 27. Drill and Inspection of Yeomanry.
" 28. Horse License Duty—Yeomanry Cavalry.
" 29. Special Capitation Allowance—Volunteers.
" 30. Attachment of Volunteer Officers to Regular or Militia Regiments.
" 31. Examination of Volunteer Officers who are instructed by the Permanent Staff of their Regiments.
Clause 32. Examination of Serjeants of Volunteers.
" 33. Formation and Augmentation of Volunteer Corps.
" 34. Company and Battalion Drill and Marching Out—Volunteers.
" 35. Instruction of Volunteers in Brigade Drill.
" 36. Camps—Volunteers.
" 37. Barrack Accommodation for Volunteers.
" 38. Inspection of Volunteer Corps.
" 39. Efficiency of Volunteers.
" 40. Discipline of Volunteers.
" 41. Uniform.
" 42. Stationery Allowance to Volunteers.
" 43. Medical Attendance—Permanent Staff of Volunteers.
" 44. Serjeant Instructors of Volunteers.
" 45. Snider Arms.
" 46. Ammunition for Country Rifle Associations.
" 47. Supply of Cloth, &c., to Volunteers.
" 48. Army Reserve—Training, &c.
" 49. Enrolment of Men for First Class Army Reserve.
" 50. Purchase of Discharge from Reserve.
" 51. Retransfer to the Army of Men of First Class Army Reserve.
" 52. Metropolitan Police Force.
" 53. Ammunition for Enrolled Pensioners.
Appendix to Clauses 9, 10, 11, 15, 19, 26, 30, 31, 35, 36, 40, 44, 47, and 51.

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COMMAND OF THE AUXILIARY AND RESERVE FORCES.

Clause 7. 1. The Militia (including the Militia Reserve), Yeomanry, and Volunteer Forces will henceforth be termed "Auxiliary Forces."

2. The Army Reserve (including the Enrolled Pensioners) will retain the designation "Reserve Forces."

3. With a view of promoting the efficiency of the Auxiliary Forces, and consolidating for defensive purposes all the Military Forces in the Country, the Queen has been graciously pleased to issue, in virtue of the Regulation of the Forces Act 1871, an Order in Council, dated 5th February, 1872, revesting in Her Majesty the jurisdiction of the Lieutenants of Counties in respect of Auxiliary Forces.

4. Her Majesty is accordingly pleased to place the several Regiments and Corps of Militia, for the period of their assembly, training or exercise, and the Permanent Staff of such Corps at all times, under the Command of the Officer Commanding in Chief and of the General Officers of the Regular Forces Commanding in the Districts within which such Militia Regiments or Corps are assembled, trained, or exercised respectively, and where such Permanent Staff are stationed.

5. Her Majesty is further pleased to place the several Regiments and Corps of Yeomanry Cavalry when assembled, marched, or doing voluntary military duty, and the Permanent Staff of such Corps at all times, under the Command of the Officer Commanding in Chief and of the General Officers of the Regular Forces Commanding in the Districts in which such Regiments and Corps are respectively assembled, marched, or doing military duty, and where such Permanent Staff are stationed.

6. Her Majesty is, moreover, pleased to place all Volunteers, when assembled for drill or inspection, or voluntarily doing any other military duty, under the Command of the Officer Commanding in Chief and of the General Officers of the Regular Forces Commanding in the Districts within which such Volunteers are undergoing inspection, or doing military duty. The Permanent Staff of all Administrative Regiments and Corps will be at all times under such Military Command.

7. The Command of the Auxiliary Forces in all cases will be so exercised as that the Militia, Yeomanry, and Volunteers shall be led by their own respective Officers, and that Officers appointed to inspect or to command such Forces, whether alone or joined with the Regular Forces, shall be Senior in rank to every Officer of the Force commanded or inspected.

8. Her Majesty is further pleased to direct that the Army Reserve (including the Enrolled Pensioners), shall be placed under the command of the Officer Commanding in Chief and of the General Officers of the Regular Forces commanding in the Districts within which they are assembled for training or exercise.

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9. The orders of the Officer Commanding-in-Chief with respect to the Auxiliary and Reserve Forces, will be conveyed to General Officers Commanding Districts in Great Britain, and to the General Officer Commanding the Forces in Ireland, by the Inspector-General or Deputy Inspector-General of Auxiliary Forces, who are attached to the Head-Quarters Staff of the Army for that purpose. **Clause 7** *continued.*

10. The orders of the General Officer Commanding the Forces in Ireland will be conveyed to General Officers Commanding Districts, by the Deputy Inspector-General of Auxiliary Forces in Ireland.

11. Clause 1, Reserve Forces Circular 1870 (with the exception of the Table of Military Districts), and the Special Reserve Forces Circular of 30th March, 1872, are hereby cancelled.

HONOURS, SALUTES, AND DECORATIONS.

1. A Guard of Honour or Escort may be provided as a matter of course for a member of the Royal Family, or for the Lord-Lieutenant of the County on arrival in the neighbourhood of the Head-Quarters of a Regiment or Corps, and a report will be made to the General Officer Commanding the District by the Commanding Officer; but in no other case will any body of Auxiliary Forces take part in any public procession or ceremony, or form a guard of honour, without the special authority of the General Officer Commanding the District. **Clause 8.**

2. At a Review or Brigade Field Day of only Militia and Volunteer Forces of any County, the Lord-Lieutenant of the County will, if present in uniform, be entitled to the salute on coming on to the ground, as well as at the marching past; but the military command will be exclusively in the hands of the Officer in Command, who will give the order for the salute, and march past at the Head of the Troops. In the case of Reviews or Brigade Field Days of Auxiliary Forces of different Counties, or of Regular, Auxiliary and Reserve Forces combined, the Senior Officer present will take the salute.

3. The only decorations that may be worn on the left breast are those given by the Queen, or by a foreign Sovereign. In the last-mentioned case Her Majesty's permission to accept and wear the decoration must have been granted.

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APPOINTMENT, PROMOTION AND RETIREMENT OF OFFICERS OF THE AUXILIARY FORCES.

1. GENERAL REGULATIONS.

Clause 9. 1. The Lord-Lieutenant of a County will recommend for the consideration of the Secretary of State for submission to Her Majesty, the names of Candidates for First Appointments as Subalterns. Candidates must not be less than 17 years of age.

2. Commanding Officers of Regiments and Corps will render the Lord-Lieutenant every assistance in their power, if required to do so, in the selection of Gentlemen for first appointment as Subalterns.

3. In order to enable the Secretary of State to judge of the qualifications of a Candidate for appointment, the Lord-Lieutenant will forward with his recommendation a statement on War Office Form No. 858 (*see* Appendix, page 54), giving the name, age, height, residence, place of education, and occupation or profession of the Candidate. The statement will be accompanied by a medical certificate as to the fitness of the Candidate in point of health for the appointment, and by a satisfactory certificate of good moral character.

4. Commanding Officers of Regiments will report to the Secretary of State without delay the deaths or voluntary resignations of Officers in their respective Regiments.

5. A vacancy for a first appointment as Subaltern will be notified by the Secretary of State to the Lord-Lieutenant of the County, by letter addressed to him by post.

6. If a Lord-Lieutenant should fail to recommend a person approved by Her Majesty within 30 days after the date of the letter notifying a vacancy to such Lord-Lieutenant, the power of recommendation will lapse, and the Secretary of State will direct the Commanding Officer to recommend to him a person to fill the vacancy.

7. Commanding Officers will submit to the Secretary of State for consideration the names of Officers whom they recommend for appointment to the ranks of Assistant-Surgeon and Veterinary Surgeon.

8. All cases of promotion or appointment to ranks higher than those mentioned in paragraphs 5 and 7 will be submitted by the Commanding Officer, who, in each case, will send his recommendation through the General Officer Commanding the District. The General Officer will forward it to the Adjutant-General with his opinion as to the eligibility of the Officer recommended for promotion or appointment.

9. When recommending a promotion or appointment by which any Officer will be superseded, the Commanding Officer will state in writing the circumstances which have induced him to do so.

10. In the case of an Administrative Regiment of Volunteers the names will be submitted, through the Field Officer Com-

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manding the Regiment, who, in forwarding them, will state whether he concurs in the recommendation, and should he dissent from it will give his reasons in writing for so doing. **Clause 9** *continued.*

11. The death of a Field Officer Commanding will be at once reported by the Officer next in command to the General Officer Commanding the District (as well as to the Secretary of State). When a Field Officer Commanding a Regiment wishes to resign he will submit his resignation to the Secretary of State, and on the acceptance of the resignation being notified in the "London Gazette" the Officer next in Command of the Regiment will report the vacancy to the General Officer Commanding. The General Officer will report to the Adjutant-General as to the best means of filling the vacancy.

12. Each recommendation for first appointment, whether under paragraphs 6, 7, or 8, will be accompanied by the statement on W. O. Form 858, referred to in paragraph 3.

13. Her Majesty's approval of appointments and promotions, and Her acceptance of the resignations of Officers in the Auxiliary Forces will not be notified otherwise than by publication in the London Gazette.

14. In accordance with Section 6 of the Regulation of the Forces Act, 1871, the Commissions of Officers of the Auxiliary Forces will in future be prepared, authenticated, and issued in the same manner as Commissions of Officers in Her Majesty's Regular Forces; and the Commissions of Officers already in the Auxiliary Forces will be henceforward deemed to have been issued by Her Majesty.

15. Officers who are above 60 years of age will be called upon to resign their Commissions unless they be specially recommended by the General Officer Commanding the District, after the Annual Inspection, as capable of retaining their appointments with advantage to the public service; such recommendation, in the absence of any counter-report, will continue in force for five years.

16. Officers while drawing full-pay of Her Majesty's Regular Forces will not be allowed to hold any Commission,—except that of Honorary Colonel,—in the Auxiliary Forces; and those now so circumstanced will resign such Commission before the 1st April, 1873.

17. Every Officer holding Substantive or Acting Commissions in more than one Branch, or two such Commissions in the same Branch, of the Auxiliary Forces, except as mentioned in paragraphs 53 and 54, will elect before the 1st of April, 1873, which he wishes to retain, and will resign the other, unless it be shown to the Secretary of State's satisfaction that a relaxation of this rule in any particular case of an Officer now Commanding a Corps, would be advantageous to the public service.

2. MILITIA.

Appointment of Subalterns.

18. A Subaltern appointed to the Militia unless he shall have served in the Army for one year, and received from his Commanding

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Clause 9 *continued.* Officer a certificate that he is duly instructed in the following subjects: (1) Queen's Regulations and Orders for the Army, regimental interior economy, accounts, and correspondence; (2) Military Law; (3) The elements of Tactics; (4) Field Fortification, and the elements of Permanent Fortification; (5) Military Topography, and Reconnaissance; (6) Riding], must, within twelve months after his appointment, be attached to a Regiment of the Army for two months, or receive some other satisfactory instruction in drill, and pass an examination in the undermentioned subjects:—

a. The duties of Regimental Orderly Officers, of Officers Commanding Guards, and of Subaltern Officers of Guards under Officers of superior rank.

b. The various exercises and evolutions prescribed in the first two parts of the "Field Exercises of the Infantry": rifle drill and practice.

c. Those parts of the Queen's Regulations and Orders for the Army which relate to the duties and conduct of a Subaltern Officer.

d. The Regulations for the Militia in regard to pay and messing, and the various articles of the soldier's kit, arms, accoutrements, and ammunition.

e. In the Artillery Militia, the drill of one description of gun used by the Regiment.

19. If he fails in obtaining a certificate, he will be examined again within six months, and, in the event of a second failure, will be required to resign his Commission.

20. Subalterns now in the Militia will not be required to pass the examination unless they are reported as not qualified for the rank in which they are serving, in which case they will be required to pass the Examination above mentioned previous to the termination of the training of 1873, or to resign their Commissions.

Promotion to rank of Captain in the Militia.

21. Subalterns who have not previously served in the Regular Forces must, unless under very exceptional circumstances, have served three trainings in order to be eligible for the rank of Captain.

22. Previous to promotion to the rank of Captain, Subalterns of Infantry Militia will be required to pass an examination by a Board of Officers in the following subjects:—

a. Part II. of the Field Exercise of Infantry, including the formation of, and Duties of Advanced and Rear Guards, Skirmishing, and the command of a Company in Battalion.

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b. The charge of a Company on detachment; and Musketry Instruction, so far as relates to position, aiming, and judging distance drills, and to target practice. **Clause 9** *continued.*

c. The Mutiny Act and Articles of War so far as is necessary for the performance of the duties of Members of a Court-Martial; also Section 14, Queen's Regulations 1868.

d. The Militia Regulations regarding the Engagement, Re-engagement and Bounty of Men; the rules relating to Clothing and Necessaries, Lodging and Billet Money, and to the Militia Reserve.

e. Duties in Camp, Barrack, and Billet. (Section 16, and Paragraphs 928 to 960, Queen's Regulations 1868.)

23. Subalterns of Artillery Militia will, previous to promotion to the rank of Captain, be examined in the following subjects:—

a. Part II. of the Field Exercise of Infantry (excluding extended order) and the Command of a Company in Battalion.

b. The charge of a Battery on detachment.

c. The Mutiny Act and Articles of War so far as is necessary for the performance of the duties of members of a Court-Martial; also Section 14, Queen's Regulations 1868.

d. The Militia Regulations regarding the Engagement, Re-engagement and Bounty of Men; the rules relating to Clothing and Necessaries, Lodging and Billet Money, and to the Militia Reserve.

e. Duties in Camp, Barrack and Billet. (Section 16, and Paragraphs 928 to 960 Queen's Regulations 1868.)

f. Service of the description of Ordnance worked by the Regiment.

g. Exercise with and without machines with the same guns.

h. General knowledge of the Ordnance served by the Regiment, as regards Ammunition, Stores and Carriages, care of Magazines, Shell Rooms, &c., flight of Projectiles, Ranges, and Penetration.

24. Subalterns who have obtained certificates at a School of Instruction within two years will be examined in subjects *c, d,* and *e,* only. The Regulations regarding Schools of Instruction, will be found in Clause 10.

25. Subalterns now serving who have not passed the examination prescribed above, at or previous to the training of the present

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Clause 9 *continued.*

year, may, if specially recommended, be provisionally promoted, subject to their passing such examination, without expense to the public, before the termination of the training of 1873; in the event of their failing to do so, the promotion will be cancelled.

26. Officers who have served in the Army, and who are appointed to Commissions as Captains in the Militia, need not be examined if they have passed the examination for the rank of Captain in a similar Arm in the Army.

Promotion to Ranks of Field Officer in the Militia.

27. Captains before they are eligible for promotion to be Field Officers will be required to pass an examination in the following subjects:—

a. Parts III. and IV. of the Field Exercise: Riding; the duties of Mounted Officers; the Command of a Battalion, including the duties of Advanced and Rear Guard; and (except in the case of Officers of Artillery Militia) Skirmishing.

b. The proper forms for demanding, and the sources of supply of Ammunition, Food, and Forage; also the system of Regimental Orderly-Room Work, and Correspondence through the various channels of communication.

28. They must further be eligible in all respects to take Command of the Regiment in the absence of the Commanding Officer from sickness or other cause. Captains of Infantry Militia who have obtained a Field Officer's Certificate at a School of Instruction within two years, need only be examined in the subjects enumerated in Paragraph 27 *b.*

29 Captains who obtained their Commissions as such previous to 30th October, 1871, may be promoted to the rank of Major, without examination, if specially reported on and recommended for promotion by the General Officer Commanding the District.

General Rules as to Promotion in the Militia.

30. In estimating the eligibility of Officers for promotion, the examinations passed will be considered in conjunction with the reports made by the Commanding Officer and Inspecting Officer. The possession of a certificate from a School of Instruction will not give an absolute right to priority for selection for promotion.

31. Cavalry and Artillery Officers who enter the Infantry Militia as Captains or Field Officers, will pass an examination in Infantry Drill. Infantry Officers who enter Regiments of Artillery Militia will be required, previous to the next training, to obtain a certificate of qualification in Artillery duties.

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Board of Examination for Militia Officers.

32. The Board of Examination will be composed, in the case of examination for the ranks of Field Officer, of two Field Officers of the Army (one of whom must be senior in rank to the Officer under examination), assisted by a Captain of the Army, or an Adjutant of Auxiliary Forces not belonging to the Regiment in which the Officer to be examined is serving. In other cases the Board will consist of a Field Officer of the Army as President, and two members being Captains of the Army, or Adjutants of Auxiliary Forces not belonging to the Regiment in which the Officer to be examined is serving. The examination will be conducted according to the rules laid down for the Army, as far as they may be applicable to the Militia.

Clause 9 *continued.*

33. Reports of the Proceedings of Boards will be forwarded to the General Officer Commanding the District, who after recording his opinion will transmit them to the Adjutant-General.

Appointment of Honorary Colonels.

34. Honorary Colonels will be appointed by Her Majesty, on the recommendation of the Secretary of State, to Regiments of Militia under the command of Lieutenant-Colonels.

Commissions in the Army.

Lieutenants of Militia.

35. The Army Regulations respecting the appointment of Lieutenants of Militia to Commissions as Lieutenants in the Army are printed in the Appendix, pages 55 to 57, for information and guidance.

3. YEOMANRY CAVALRY.

36. Every Officer of Yeomanry Cavalry on first appointment to a Commission as Subaltern, Captain, or Field Officer, or on promotion, who has not served in the Regular Cavalry, and passed his examination for the rank of Lieutenant in the case of a Subaltern, or for that of Captain in the case of a Captain or Field Officer, will be required within one year of his appointment or promotion to pass an examination in the following subjects:—

Subalterns.

The first two parts of the Cavalry Field Exercise; the Carbine, Manual, and Firing Exercises; the Sword Exercise; Riding.

Captains.

a. The Command of a Troop and Squadron singly and in a Regiment in simple movements, including Patrols, Escorts, and Advanced and Rear Guards; Riding.

b. The whole equipment of the Yeoman and his horse, and the Yeomanry Regulations.

c. Duties in Camp, Barrack, and Billet.

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Field Officers.

Clause 9 (*continued.*)

a. The command of a Regiment including Advanced and Rear Guards.

b. The proper forms for demanding, and sources of supply of, ammunition, food, and forage.

37. An Officer who fails to obtain a Certificate must be examined again within six months, and, in the event of a second failure, will be required to resign his Commission.

38. Subalterns now in the Yeomanry Cavalry will not be required to pass the examination unless they are reported as not qualified for the rank in which they are serving, in which case they will be required to pass the Examination above mentioned previous to the termination of the permanent duty of 1873, or to resign their Commissions.

39. Subalterns now serving who have not passed the examination prescribed above, at or previous to the assembly of their Regiment during the present year, may be provisionally promoted subject to their passing such examination, without expense to the public, before the termination of the permanent duty of 1873. In the event of their failing to do so the promotion will be cancelled.

40. Captains who obtained their commissions as such previous to 30th October, 1871, may be promoted to the rank of Major without examination, if specially reported on and recommended for promotion by the General Officer Commanding the District.

41. Promotion in the Yeomanry Cavalry cannot always be conducted according to a Regimental System. It may happen that particular Regiments, Corps, or Troops have local interests, and should be commanded by gentlemen who have local influence, but have not served in the lower ranks. The discretion of Commanding Officers must, therefore, be exercised in submitting the names of fit and proper persons.

Appointment of Honorary Colonels.

42. Honorary Colonels will be appointed by Her Majesty, on the recommendation of the Secretary of State, to Regiments of Yeomanry Cavalry under the command of Lieutenant-Colonels.

4. VOLUNTEERS.

43. Every Officer, on first appointment to a commission as Subaltern, Captain, or Field Officer, or on promotion to be a Field Officer, who has not served, and passed his examination for the rank of Lieutenant in the case of a Captain or Subaltern, and of Captain in that of a Field Officer, in a similar arm of the Regular Forces, will be required within one year of his appointment or of his promotion to be Field Officer to be examined for a Certificate of Proficiency for the rank to which he is appointed or promoted. Every Officer now serving (with the exception of Lieutenant-

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Colonels, appointed as such before the 1st of January, 1871, and favourably reported on by the Inspecting Officer) who is not in possession of such certificate, will be required to obtain it previous to the day of inspection in 1874. Officers who fail in obtaining certificates must again be examined within six months, and in the event of a second failure will be called upon to resign. **Clause 9** *continued.*

44. The same rule will apply to Quartermasters who have not served as Quartermasters for one year in the Regular Forces or the Militia.

45. The forms of Certificate of Proficiency of Officers who attend a School of Instruction will be found in the Appendix to Clause 10, and those of Officers who do not attend a School in the Appendices to Clauses 30 and 31.

46. Honorary Colonels of Corps, or Administrative Regiments, under the command of Lieutenant-Colonels, will be appointed by Her Majesty, upon the recommendation of the Secretary of State, the application being submitted through the General Officer Commanding the District.

47. A Quartermaster will be appointed to an Administrative Regiment or to a Corps having the Establishment of a Regiment, Brigade, or Battalion, on the recommendation of the Commanding Officer.

48. Acting Chaplains to Administrative Regiments or Corps will be appointed on the recommendation of Commanding Officers.

49. An Acting Assistant Surgeon will be appointed to every Corps which is not entitled to a Medical Officer of substantive rank. (*See* Tables of Establishments in Article 7 of the Volunteer Regulations 1863, and Volunteer Circular No. 9.)

50. An Acting Veterinary Surgeon will be appointed to every Corps of Light Horse or Mounted Rifle Volunteers which is not entitled to a Veterinary Surgeon. (*See* the Establishment Tables referred to in Paragraph 49.)

51. The appointments of all Acting Officers will cease whenever the Administrative Regiment or Corps to which they belong is called out for actual service.

52. When the Establishment of an Administrative Regiment or Corps entitles it to two Lieutenant-Colonels, the senior will bear the title of "Lieutenant-Colonel Commandant," and when a Corps consists of more than one Troop, Battery, or Company, and is not under the command of a Field Officer, the Senior Captain will bear the designation of "Captain Commandant." These titles do not confer any additional rank, and no separate Commissions will be issued on account of them.

53. A Field Officer on the Staff of an Administrative Regiment may hold a Commission as Commanding or Field Officer in any one of the Corps composing it.

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Clause 9 *continued.*

54. A Surgeon or Assistant Surgeon on the Staff of an Administrative Regiment may hold a Commission as Medical Officer of equal or lower rank,—and an Acting Chaplain on the Staff a corresponding appointment,—in any one of the Corps.

55. Vacancies in the appointments of Field Officer or Surgeon in a Corps forming part of an Administrative Regiment will only be filled up when there are corresponding vacancies on the Staff of the Regiment.

56. When any Officer resigns his Commission, and at the same time receives another, not involving promotion, he will retain, in the general service, the date of his former Commission.

57. An Officer holding a substantive Commission will take precedence of all Officers holding Acting Commissions of the same rank.

58. Promotion in the Volunteer Force cannot always be conducted according to a Regimental System. It may happen that particular Regiments, Corps, or Companies have local interests, and should be commanded by gentlemen who have local influence, but have not served in the lower ranks. The discretion of Commanding Officers must, therefore, be exercised in submitting the names of fit and proper persons.

59. Any Officer who does not attend the number of drills prescribed for the Enrolled Volunteers of his Corps to qualify them for certificates of efficiency will not be allowed to retain his Commission, unless it should be represented to the Secretary of State that there are special reasons for a relaxation of this regulation.

60. Articles 34 to 56, and 91, of the Volunteer Regulations 1863, are hereby cancelled; also the foot notes to the Tables given in Article 7 of the same Regulations, and in Volunteer Circular No. 9, with the exception of the N.B. relative to the appointment of Non-Commissioned Officers.

SCHOOLS OF INSTRUCTION FOR OFFICERS OF AUXILIARY FORCES.

Clause 10.

1. The following are the Stations at which Schools of Instruction for Officers of the Auxiliary Forces will be opened when there are sufficient numbers of Candidates to form classes, viz.:—

For the Artillery,—Woolwich.
For the Engineers,—Chatham.
For the Infantry,—Aldershot, Glasgow, London, Manchester, and Dublin.

Arrangements will be made as soon as possible for establishing a School for Officers of the Artillery of the Auxiliary Forces in Scotland and in Ireland.

2. Officers will be expected to remain under instruction for one calendar month.

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Clause 10 *continued.*

3. When ten, or, in the case of the Engineer Arm, five, Officers at least are ready to join, a class will be formed. The class will assemble on the first day of the month, or on the second if the first be a Sunday. Officers will join in uniform; those proceeding to the School at Aldershot, taking full as well as undress uniform.

4. At the Artillery and Engineer Schools, 20 will be the maximum number allowed to join a class; at the Infantry Schools, 25 will be the number.

5. An Officer wishing to join a class must send his application for permission to do so through his Commanding Officer to the Inspector-General of Auxiliary Forces, War Office. The application tion (which will be made on W. O. Form 578, *see* Appendix, page 58) will specify the School which he wishes to join, and the time when he will be able to attend. It is desirable that each Officer should name as many months as possible, and that the application should be sent to the War Office not later than the 18th of the month preceding the first of the months named. The Officer will sign the declaration on the Form, to the effect that he will conform to the rules of the School of Instruction, and will not leave before the termination of one month from the date of his joining without the written sanction of the Officer Commanding. The Form contains a Certificate, to be signed by the Adjutant, and countersigned by the Commanding Officer of the Regiment, Brigade or Battalion to which the Officer belongs, that he has been properly instructed in the subjects mentioned in the form of Certificate; and previously to receiving such Certificate the Officer must actually prove his knowledge by being specially tested in the Elementary Drill required.

6. An Officer of Artillery Militia, or Artillery or Engineer Volunteers, must, previously to making his application to attend a School at Woolwich or Chatham, as the case may be, obtain from a Board of examining Officers appointed by the General Officer Commanding the District, or by the Commanding Officer of any Regiment of Infantry of the Regular Forces to which he may have been attached, a Certificate of qualification in Infantry Drill, on W. O. Form 1589, 1590, 1591, or 1592 (as the case may be), and the form of application will contain a statement that he has obtained such Certificate.

Appendix, pages 60 to 67.

7. Officers of Infantry Militia and Rifle Volunteers will receive an allowance of 5*s.* a-day for a period of one month, and Officers of Artillery Militia and Artillery and Engineer Volunteers, for a period not exceeding two months whilst under instruction. They will be allowed to remain at the School for a further period not exceeding one month, if the requirements of the service permit; but during the extension of their stay, they will not be entitled to the above-mentioned allowance. Application for the allowance will be made by an Officer, through his Commanding

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Clause 10 *continued.* Officer, after the receipt of his Certificate of Proficiency. If he fails to obtain a Certificate, no allowance will be made to him, unless he has been obliged to leave from sickness duly certified.

8. Quarters will as far as possible be assigned to those Officers both of Militia and Volunteers who may wish to occupy them, and when quarters are thus assigned, fuel and light will be granted. When quarters are not assigned, an allowance of 2*s.* 3*d.* a-day in lieu of lodging, fuel and light, will be given, to Officers who obtain Certificates of Proficiency.

9. Officers will be allowed their actual travelling expenses on joining and leaving the School, provided that the distance travelled either way be not greater than that from the Head-Quarters of their Regiments to the School, and that they obtain Certificates of Proficiency.

10. An Officer of Artillery Militia, or Artillery or Engineer Volunteers, who has obtained a Certificate of Proficiency at a School, but has only attended for one month, may rejoin for a second month, receiving the allowances mentioned in paragraphs 7 and 8, but defraying his own travelling expenses.

11. A Field Officer who has obtained a Certificate of Proficiency as a Captain at an Infantry School of Instruction, or who has otherwise obtained such Certificate, either as a Field Officer or Captain, will be allowed to join, if he prefers it, on the 15th instead of the 1st of the month (or 16th if the 15th should fall on a Sunday), with a view of obtaining a Field Officer's Certificate at such School.

12. Field Officers who have served as such, or as Captains, or who have passed the examination for the rank of Captain, in the Infantry of the Regular Forces, will be allowed to attend in the same manner, provided that on joining the School they prove themselves acquainted with the new Company drill, and the manual and firing drill.

13. Captains who have obtained Certificates of Proficiency at an Infantry School may, if the requirements of the Service permit, rejoin on the 1st or 15th of a subsequent month, in order to obtain Certificates as Field Officers, but must do so at their own expense, and will not be entitled to any allowances.

14. Field Officers of Artillery Militia, and of Artillery or Engineer Volunteers, who have as Captains or Subalterns obtained Certificates of Proficiency at a School of Instruction for the arm of the service to which they severally belong, may have the letters P.S. continued after their names in the Army List on their obtaining Certificates of Proficiency (on W. O. Form 1589 or 1591, as the case may be) in Battalion drill, the proper mode of route marching, and the duties of Guards.

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15. Candidates for Commissions in the Auxiliary Forces may be attached to Schools of Instruction if they should desire it, but will not be entitled to allowances or re-imbursement of travelling expenses. The application of any such Candidate will be forwarded to the Secretary of State by the Lord-Lieutenant or Commanding Officer who intends to recommend him for a Commission, the application giving the information and enclosing the Certificate specified in Paragraph 5. The Certificate may be signed by the Adjutant, and countersigned by the Commanding Officer of the Regiment for which the Candidate is to be recommended, or by the Adjutant and Commanding Officer of any other Regiment, Brigade or Battalion of Regular or Auxiliary Forces in which he may have received instruction. **Clause 10** *continued.*

16. It is particularly requested that no fees may be paid to Non-Commissioned Officers or Rank and File employed in the Schools of Instruction.

17. At the conclusion of the Course of Instruction each Officer or Candidate, if found qualified, will be granted a Certificate on W. O. Form 1589, 1590, 1591, 1592, 1593, or 1583, as the case may be, showing that he has passed a satisfactory examination in the subjects therein mentioned; and the letters P.S. will be placed after the Officer's name in the Army List. The Forms referred to are printed in the Appendix, pages 60 to 69.

18. Any further knowledge of drill, &c., that an Officer or Candidate may have acquired at the School of Instruction will be also mentioned by the Commandant on the Certificate.

19. At the close of each Course of Instruction, a statement on W. O. Form 870 (*see* Appendix, page 70) will be forwarded to the War Office by the Commandant, through the General Officer Commanding the District, in lieu of the form given in Appendix to Clause 9, Reserve Forces Circular, 1871.

20. Clause 6, Reserve Forces Circular 1870, and Clauses 1, 22, and 31, Reserve Forces Circulars 1871, are hereby cancelled.

ADJUTANTS OF AUXILIARY FORCES.

1. Adjutants appointed on or after the 22nd February, 1871, will hold their appointments for a term of five years only. **Clause 11.**

2. No selection of an Officer for an Adjutancy of a Regiment or Corps will be made, nor any application for it taken into consideration until a notification of such vacancy has appeared in the "London Gazette."

3. Adjutants of Auxiliary Forces will be appointed from Officers of the Regular Forces serving with their Regiments, or on half-pay; those of Yeomanry Cavalry and Light Horse Volunteers from Captains of Regular Cavalry; those of Artillery

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Clause 11 *continued.* Militia, and Artillery Volunteers, from Captains of Royal Artillery; those of Engineer Volunteers from Captains or Subalterns of Royal Engineers; and those of Infantry Militia and Rifle Volunteers from Captains of Infantry of the Army.

4. Applications for appointment as Adjutants will be made on War Office Form 1627, (*see* Appendix, page 73) by Commanding Officers of regiments of the Regular Army in which the Candidates are serving, or have served, and forwarded to the War Office. Commanding Officers will report fully their opinion of the eligibility of the Candidates.

5. Previous to appointment Candidates will be examined by a Board of Officers as to their qualifications for the duties of Adjutant, including a knowledge of the duties of Brigade Major. The faculty of imparting instruction will be particularly considered. A certificate must also be given that they can ride. Officers who have held Commissions as Adjutants of their Regiments for a period of not less than 12 months will be exempted from Examination as above, but every Candidate will be examined by a Board of Medical Officers.

6. An Officer before appointment as Adjutant, will be required to sign the following Declaration:—

> "I hereby declare, upon my honour as an officer and a "gentleman, that I have not, nor to the best of my belief has "any person on my behalf or in my interest, directly or "indirectly paid or transferred or agreed to pay or transfer "any sum of money, valuable security, or other thing in "respect of my appointment to the Adjutancy of the "_____, and I promise honourably and unreserv-"edly not to make, cause to be made, or in any manner "recognise hereafter any such payment or transfer in respect "of such appointment."

Any breach of the declaration will be regarded as a violation of personal honour. The Declaration will be signed in presence of the Commanding Officer of the Regiment of Regular Forces to which the Candidate may belong, or of the Corps to which he is about to be appointed, after being read to him by the Commanding Officer, who will countersign it.

7. An Adjutant who does not possess a certificate of qualification as Officer Instructor in Musketry, will attend a course of instruction at the School of Musketry at Hythe. If he fail to obtain a certificate he will attend a second course; and if he again fail he will not be allowed to retain his appointment as Adjutant.

8. Officers selected from Full-pay will become supernumerary in their Regiments, and their Line Pay and allowances will cease. They will return to their Regiments on resigning the Adjutan-

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cies, or on being promoted to be Regimental Field Officers. If their service prove unsatisfactory they will at any time be liable to be sent back to their Regiments, or put upon a reduced rate of Half-pay, under Article 25 of the Royal Warrant of 30th October, 1871. **Clause 11** *continued.*

9. Officers selected from the Half-pay List will be immediately removed therefrom, and accordingly cease to draw Half-pay while holding the appointment of Adjutant. On their period of service expiring, or on their service proving unsatisfactory, they will be replaced on the Half-pay List.

10. Adjutants of Auxiliary Forces appointed before the 1st April, 1872, and who were on half-pay at the dates of their appointments, will be allowed to retain their half-pay in addition to their pay and allowances as Adjutants.

11. The amount of the stamp duty on an Adjutant's Commission will be credited in the first account rendered by him to the War Office.

12. When an Adjutant is transferred from one Corps or Administrative Regiment to another, he will be allowed to retain in the general service the date of his former Commission.

13. As the public services of an Adjutant are to be available at all times, an Officer holding an Adjutancy in the Auxiliary Forces will not be allowed to follow any profession, or to hold any other appointment, public or private.

PAY AND ALLOWANCES OF ADJUTANTS OF VOLUNTEERS.

14. The Pay and Allowances of an Adjutant of Volunteers will be—

	s.	*d.*	
Pay	10	0	a-day.
Allowance in lieu of Servant ..	1	0	„
„ „ Forage ..	2	0	„
„ „ Lodging ..	2	3	„

15. The Adjutant will be entitled to medical attendance for himself and family at the public expense (*see* Clause 43).

16. Articles 181 to 192, and Article 194, of the Volunteer Regulations 1863, and Volunteer Circulars Nos. 20, 38, 42, 48, and 50 are hereby cancelled.

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BRIGADING AUXILIARY FORCES FOR EXERCISE OR REVIEWS.

Clause 12. 1. When the General Officer Commanding a District wishes to hold a Review or Brigade Drill of Auxiliary Forces, or of Regular and Auxiliary Forces, at which no expense to the Public will be incurred beyond that of the employment of Officers of the Regular Forces, Staff Officers of Pensioners, or Adjutants of Auxiliary Forces, in the proportions hereinafter authorised, he will make the necessary arrangements with the Officers Commanding the various corps.

2. When the proposed Review or Brigade Drill will entail any expense on the Public for the movement of Regiments of the Line or Militia, or for allowances to Volunteers under Clause 35 of this Circular, the General Officer Commanding the District will apply to the Adjutant-General for the sanction of the Secretary of State, accompanying his application by an approximate statement of the number of each arm which it is proposed to assemble, and an estimate of the cost of the arrangements.

3. Officers Commanding Regiments or Corps about to take part in a Review or Brigade Drill, will, not less than one week prior to the date on which it is proposed to be held, send to the General Officer Commanding their District returns (on W. O. Form 1629), showing the number of officers and men who will probably attend.

4. It is desirable, as a rule, to confine Reviews and Brigade Drills of Auxiliary Forces in the several Districts to the Forces in the District; but when, for special reasons, it may be thought expedient that Corps of a District other than that in which the Review or Brigade Drill is to be held, shall take part in any Review or Drill, the Secretary of State's permission must be obtained by the General Officer Commanding the District in which the Review or Drill is to take place.

5. When the General Officer has obtained such permission, he will inform the General Officer Commanding the other District concerned, who will give the necessary authority for the attendance of such Regiments or Corps in his District as are intended to be present on the occasion, and direct them to furnish to the General Officer Commanding the District in which the Review or Drill is to be held, returns showing the estimated numbers of officers and men who will attend, and to receive direct from that Officer any orders in regard to the Review or Drill in question.

6. When Officers Commanding Regiments or Corps wish to initiate a Review or Brigade Drill, the Senior Commanding Officer will notify their wish to the General Officer Commanding the District, who, if he approves, will proceed, as laid down in the foregoing paragraphs.

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7. In the case of an Administrative Regiment of Volunteers the Officer Commanding will make a Return for the whole Regiment, and the General Officer Commanding the District will correspond with the Officer Commanding the Administrative Regiment, and not with Officers Commanding the several Corps composing it. **Clause 12** *continued.*

8. The General Officer Commanding a District will appoint Commanding Officers and Staff at Reviews, in the following proportion:—

For a Force not exceeding 3,000, a Colonel, or Lieutenant-Colonel, with an Aide-de-Camp.

For a Force exceeding 3,000, a General Officer with an Assistant Adjutant-General, and two Aides-de-Camp.

In every case also a Brigade-Major will be appointed to each Brigade. (*See* the following paragraph).

9. When a Brigade is to be composed partly of Regular and partly of Auxiliary Forces, the General Officer Commanding the District will appoint an Officer of the Regular Army to command. When it is to be composed of Auxiliary Forces only, he will use his discretion as to appointing an Officer of the Regular Forces, or the Senior Commanding Officer in the Brigade as Brigadier. The General Officer will select an Officer of the Regular Forces, or a Staff Officer of Pensioners, or an Adjutant of Militia, Yeomanry or Volunteers in his District, whose Corps will not be present, to act as Brigade Major. The Officers' travelling expenses will be borne by the public.

10. Militia and Volunteer Brigadiers will be at liberty to appoint their own Aides-de-Camp, but no travelling expenses on their account will be admitted as a charge against the public.

AMMUNITION.

1. When Ammunition is forwarded by Government for the use of a Corps, careful arrangements will be made by the Control Department for its conveyance from the railway station or port to which it may have been transmitted. In cases in which it may be deemed expedient to employ Members of a Corps in taking charge of the Ammunition in its transit from a railway station or store, the duty is to be discharged in a strictly military manner. **Clause 13.**

2. Ammunition for breech-loading small-arms which contains its own means of ignition, must not be stowed within the same masonry compartments of Magazines as gunpowder, whether the latter is in the shape of filled gun cartridges or loose powder.

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Clause 13 *continued.*

3. All surplus stores, such as empty powder-barrels, small-arm ammunition boxes, metal-lined cases, metal cylinders, &c., will be forwarded to the Commissary at the nearest Store Station, by the cheapest and most direct conveyance, addressed as follows :—

The Commissary.

_____

From the Officer Commanding

_____

at _____

4. Whenever it becomes necessary to return Small-Arm Ammunition into Store, Officers Commanding will apply in the first instance for instructions as to its mode of conveyance, to the Control Officers from whom they originally received the ammunition, specifying the number of Half and Quarter Barrels, in order that the Commissary may arrange for the consignment being conveyed at the least possible expense.

5. Commanding Officers will be careful that the printed address labels on the barrels, &c., are not removed; and in the event of any of them being accidentally defaced or removed, the name and number of the Corps should be marked on each package.

6. When ammunition or surplus stores are returned into store an invoice will be sent by Post at the same time to the Commissary, and care must be taken to compare the articles with the invoice before transmission, and to mark each package distinctly.

7. In the case of Artillery Stores, a duplicate of the invoice will be transmitted to the Officer Commanding Royal Artillery in the District, so that he may record the same in his accounts.

8. Great care is to be taken, when powder and ammunition barrels, whether full or empty, are to be returned to the Government stores, to remove all tacks, dirt, and grit from them. Instructions will be given to the persons by whom such barrels are to be conveyed to keep them free from dirt and grit during their transit. Address cards will be affixed to the barrels by means of paste or string, and not on any account by means of tacks or nails.

9. Paragraphs 1 to 5 of Clause 15, Reserve Forces Circular 1871, are hereby cancelled.

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REPAIR OF ARMS.

1. With reference to Clause 16, Reserve Forces Circular 1871, it has been decided to issue Snap Cap Leathers to the Auxiliary Forces, in the proportion of one for every three arms annually. They will be demanded on W. O. Form 1457, with the other spare parts for Repair of Arms, and will be dealt with in the same way. **Clause 14**

2. Such Regiments and Corps as are not in possession of Tools for fixing the Leathers can obtain them by requisition on the Controllers; those required by the Volunteers being issued on prepayment of their value, 8*s*. each.

MUSKETRY INSTRUCTION.

General Order 27 of 1872, with reference to alterations in the Musketry Regulations of the Army, is printed in the Appendix, pages 74 to 76, for information and guidance. **Clause 15**

REPORTS, RETURNS, AND CORRESPONDENCE.

1. General Officers Commanding Districts will forward to the War Office reports upon all Reviews of Auxiliary Forces, or of Regular and Auxiliary Forces combined, when the force consists of more than one Brigade. **Clause 16.**

2. As soon as the annual inspections are concluded, the General Officers Commanding will forward a report (on W. O. Form 663) upon the general state of each branch of the Auxiliary Forces, accompanied by any suggestions which they may wish to make. A list will also be furnished of all Brigade Field Days and Encampments that have taken place in the District, with the number present on each occasion.

3. General Officers Commanding will also, as soon as possible after the 1st of April in each year, compile from the Quarterly Returns and Adjutant's Diaries of the several Regiments of Yeomanry Cavalry, and the various Corps and Administrative Regiments of Volunteers in their respective Districts, a return showing the duties performed by the several Adjutants of Yeomanry Cavalry and Volunteers in the District during the preceding financial year ending 31st of March.

4. All communications from the Auxiliary Forces to superior authority, except the correspondence of the Adjutant in his capacity as a Public Accountant, will be transmitted through the Commanding Officer of the Corps. Communications from Corps in an Administrative Regiment of Volunteers must also pass through the Officer Commanding such Regiment.

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Clause 16 *continued.*

5. Officers Commanding Auxiliary and Reserve Forces will communicate with General Officers Commanding Districts upon the following subjects:—

Reviews.
Camps.
Drill and Training.
Inspection of Regiments or Corps.
Discipline.
Guards of Honour.
Assemblies for Prize Shooting of two or more Regiments.
Attachment of Officers to other Forces for Instruction.
Promotion.
Appointments to rank of Field Officer, Captain or Surgeon.
Examination of Officers.
Stores.

In so doing, except as regards stores, they will address their correspondence as follows:—

Commanding Officers of Infantry Militia, Yeomanry Cavalry, and Light Horse, Mounted Rifle and Rifle Volunteers and Staff Officers of Pensioners, to the Assistant Adjutant-General in the District or Sub-District, as the case may be; Commanding Officers of Artillery Militia and Artillery Volunteers, to the Lieutenant-Colonel of Royal Artillery in the District or Sub-District; Commanding Officers of Engineer, and Engineer and Railway Transport Volunteers, to the Commanding Royal Engineer of the District.

6. In the case of Stores Commanding Officers will correspond as prescribed in paragraphs 1 and 2 of Clause 14, Reserve Forces Circulars 1871, and in paragraph 1 of Clause 32 of the same year, except as regards Artillery Equipments, requisitions for which will be transmitted through the Lieutenant-Colonel of Royal Artillery in the District or Sub-district.

7. Officers Commanding Auxiliary and Reserve Forces will communicate with the Commanding Royal Engineer of the District on all questions affecting the construction or maintenance of Buildings, Lands, Rifle Ranges, Parades, or Exercising Grounds, belonging to or hired by the War Department, and in the occupation of the corps under their command. Requisitions for ordinary and current repairs will be made out on W. O. Form 1485, and may be forwarded without any covering letter.

8. Correspondence on questions relating to the construction and maintenance of batteries of Artillery Volunteers should be transmitted to the Commanding Royal Engineer through the Lieutenant-Colonel of Artillery in the District or Sub-District; the latter officer, in forwarding such correspondence, making such recommendations or observations as he may have to offer.

9. Commanding Officers will address their correspondence with Lords-Lieutenants of Counties in reference to the selection of Candidates for First Appointments as Subalterns to Clerks of Lieutenancy.

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10. Correspondence upon *all* subjects not enumerated in paragraphs 5, 6, 7, 8, and 9 will be addressed by Commanding Officers of Auxiliary and Reserve Forces direct to the Under Secretary of State, War Office. **Clause 16** *continued.*

11. General Officers Commanding Districts in Great Britain, and the General Officer Commanding the Forces in Ireland, will address their correspondence with the War Office on matters relating to the Auxiliary Forces to the Adjutant-General of the Forces, with the words "Auxiliary Forces" in the corner of the cover. General Officers Commanding Districts in Ireland will, in like manner, address their correspondence to the Deputy Adjutant-General at Dublin, with the words "Auxiliary Forces" in the corner of the cover.

12. Adjutants of Auxiliary Forces will address their correspondence in their capacity as Public Accountants direct to the Financial Secretary, War Office.

13. Communications addressed to the Commanding Officer, and marked "Confidential" on the outside of the cover, will not be opened by the Adjutant or any member of the Permanent Staff, but will be sent to the private address of the Commanding Officer.

14. Articles 249 and 250, and 252 to 254, of the Volunteer Regulations 1863 are hereby cancelled.

WAR OFFICE FORMS AND BOOKS.

1. All applications for War Office Forms or Books, required for the Auxiliary Forces, will in future be made direct to the War Office. They will no longer be obtained through the nearest Control Officer. **Clause 17.**

2. The previous annual expenditure will govern the demand for W. O. Forms and Books, the stock in hand being taken into consideration; unless special reasons for an unusual demand are stated.

3. The newest Form of Demand in possession will invariably be used.

4. Paragraph 14, Clause 2, Reserve Forces Circular 1872, is hereby cancelled.

5. The following new W. O. Forms have been taken into use for Volunteer Corps, viz.:—

W. O. Form 922 Musketry Drill and Practice Return.
" 923 Target Practice Register.
" 924 Judging Distance Practice Register.
" 925 Diagram recording the result of Practice.

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Clause 17 *continued.* 6. W. O. Forms 1600, 1601, 1602, 1603 and 1604 are hereby cancelled.

7. W. O. Form 495 (Annual Statement of the Equipment of Enrolled Pensioners and Army Reserve) is superseded by W. O. Form 1254. *See* paragraph 2, of Clause 2, Reserve Forces Circulars 1872.

8. W. O. Form 552 (Size Roll for Line, Rifle, and Militia Regiments) has been revised.

9. W. O. Form 864 (Size Roll for Enrolled Volunteers) has been cancelled.

10. W. O. Form 566 (Return of Recruits for Final Inspection) has been superseded by W. O. Form 975.

11. A New W. O. Form [434] (Certificate of Change of Residence of Army Reserve Men) has been approved, and will be issued on demand.

INCOME DUTY—REBATE FORMS.

Clause 18. W. O. Forms 2 and 3 will not be required with reference to any year subsequent to 1871–2. When all claims for rebate in regard to that year shall have been preferred, any copies remaining will be treated as waste documents under the rules applicable thereto. Rebate of Income Duty for 1872–3, and until further notice, will be claimed on W. O. Form 872 (home) or 873 (abroad).

MILITIA.

TRAINING AND INSPECTION.

Clause 19. 1. General Officers Commanding Districts, will, during the month of January in each year, consider, in consultation with Commanding Officers of Militia Regiments, the times and places at which it may be best to assemble the Militia for training, and will submit their proposals to the Adjutant-General for the consideration of the Secretary of State for War. The duration of training, both for recruits and for the regiment, is annually fixed by the Secretary of State.

2. In arranging the ordinary training of the Militia, General Officers Commanding will attend to the following considerations :—

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Clause 19 *continued.*

1st. The advantage of fixing the Regimental Training not earlier than in May.

2nd. When there is more than one regiment in a county, and each trains at its own Head-Quarters, the trainings should, as far as possible, take place at the same time. This arrangement is also desirable in contiguous counties where there is opportunity of Militia regiments being instructed in Brigade, especially with the Regular Forces.

3. It is desirable, when circumstances permit, to place regiments of Militia during training in barracks, forts, or other Government buildings, or in encampments. General Officers Commanding Districts will accordingly, at the commencement of the year, submit the arrangements which they propose for this purpose to the Adjutant-General. On their proposals being approved, the General Officers will inform the Commanding Officers of the regiments concerned, and give the necessary instructions to the District Controllers. They will likewise inform the Quartermaster-General of any proposed occupation of barracks. When the hire of premises is necessary, the District Controllers will report on the subject to the Surveyor-General of the Ordnance, and apply for his sanction. At stations where there are barracks or War Department Lands, care will be taken that they be utilized as far as possible.

4. Regiments which assemble for training not earlier than the first week in May may be placed under canvas. When practicable it is always desirable to encamp in preference to billeting.

Field Allowance.

5. When Militia Regiments are placed under canvas, under circumstances which entail the issue of Field Allowance as sanctioned by the Royal Warrant of 26th April, 1862 (W. O. Circular 752), claims for the issue of Field Allowance for the Officers will be forwarded for approval to the Controller of the District in which the Camp is held, whose duty it will be to see that they are strictly in accordance with the Royal Warrant above quoted, and that no unnecessary or excessive issue of the allowance is made.

6. When approved by the Controller, the claims will be paid by the Adjutant, and charged in his accounts, subject to audit.

Claims must be supported—

a. By a copy of the order under which the Troops were encamped.

b. By a certificate from an Officer of the Control Department that the claimants were not in the occupation of Quarters, nor in receipt of Lodging Allowance, during the period to which the claim refers.

c. By the approval of the District Controller.

7. Claims for Field Allowance will invariably be made out on W. O. Form 103.

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Forms of Notice to Enrolled Men.

Clause 19 *continued.*

856 England.
856b Scotland.
856c Ireland.

8. The printed forms of notice to the enrolled men (W. O. Form 856) will be issued by the War Office to Officers Commanding on their forwarding a requisition for the number required.

Inspection during Training.

9. The inspection of Militia Regiments forms an important part of the duty of General Officers Commanding Districts. The Assistant Adjutant-General or the Lieutenant-Colonel of Royal Artillery of the District or Sub-District will inspect those Regiments of the Infantry and Artillery arms respectively which the General Officers are unable to inspect.

10. The Inspection of Militia Regiments will take place either one day or two days before the termination of the Training; General Officers Commanding Districts will, as far as possible, consult the wishes of Commanding Officers as to which of the two days they may consider more convenient for the purpose.

11. For the sake of obtaining uniformity the annexed regulations for Inspection will be followed as far as practicable. (*See* Appendix, page 77.)

12. The Militia will, whenever practicable, be brigaded with other Troops one day during the last week of the Training, and General Officers Commanding Districts will submit their arrangements as soon as possible after the dates of training are settled. *See* Clause 12, of this Circular, in reference to the brigading of the Auxiliary Forces generally.

13. The Field Inspection of the Militia will not, if it can be avoided, take place on the same day on which a regiment is brigaded.

14. General Officers Commanding Districts will give instructions to Commanding Officers of Militia as to what returns they will require during Training, and they will also, during the non-training period, receive from Commanding Officers Monthly Returns, on W. O. Form 193.

Record of Services of Militia Officers.

(ISSUED AS A SPECIAL AUXILIARY FORCES CIRCULAR ON 7TH MAY, 1872.)

Clause 20

1. W. O. Form 878, a new form intended to contain a complete Record of the Services of Militia Officers at present holding Commissions, is herewith forwarded, and Commanding Officers are requested to have the form carefully filled in and rendered to the War Office, during the Training of this year.

2. In the case of new appointments, forms will in due course be supplied to Commanding Officers, so that a trustworthy and complete record of Militia Officers' services may be made in this Department.

3. In the cases of Officers absent from training, the information must be obtained and recorded.

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Militia Recruits.

(ISSUED AS A SPECIAL RESERVE FORCES CIRCULAR, ON 6TH FEBRUARY, 1872.)

Recruits for the Militia or Militia Reserve will no longer be rejected on account of the loss of front teeth or of any particular teeth. **Clause 21.**

Good-Shooting Badges for the Militia.

(ISSUED AS A SPECIAL RESERVE FORCES CIRCULAR, ON 24TH FEBRUARY, 1872.)

1. Militiamen who qualify as Marksmen will, when they come up for training in the year following that in which they qualified, receive Good-Shooting Badges similar to those granted to soldiers of the Line, and wear them during the Training. **Clause 22.**

2. On the termination of the Training the Badges will be returned into Store, and will be re-issued to men who may have qualified for them at the next Training.

3. Requisitions for the Badges will be forwarded by Commanding Officers of Regiments to the Director of Clothing as soon as the figure of merit is published.

Bounty to Militiamen.

(ISSUED AS A SPECIAL RESERVE FORCES CIRCULAR, ON 1ST MARCH, 1872.)

1. Recruits who have been assembled for two months' Drill and Instruction, and who will be required to attend the ensuing Training, are not entitled to receive any portion of the usual Annual Bounty until they actually join for service at such Training. **Clause 23.**

2. Recruits who have been assembled for a similar purpose, and who will not be required to attend the ensuing Training, but be dismissed to their homes one week previously thereto, may receive the full Annual Bounty under the same conditions as those which govern its issue during training.

3. Recruits who assemble for continuous Preliminary Drill and Training will be entitled to receive the Bounty under the Regulations hitherto in force.

Vaccination of Militiamen.

(ISSUED AS A SPECIAL RESERVE FORCES CIRCULAR, ON 6TH MARCH, 1872.)

In consequence of the prevalence of Small-pox in many Districts, it is most desirable that every means should be taken, on the assembly of Militia Regiments for Preliminary Drill and Training, to prevent the spread of contagion. The Surgeon of each Regiment will therefore inspect and carefully examine the Non-Commissioned Officers and Men immediately on their assembly, and will vaccinate them in cases in which he may consider that operation to be necessary. **Clause 24.**

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Releases from the Militia.

Clause 25. 1. Militiamen who, since the date of their last enrolment, have been present at the whole of one Annual Training are entitled to Free Releases, on enlistment into the Line or Royal Marines, or on entering the Royal Navy, with permission.

2. Men belonging to the Militia Reserve when released will be required to pay the sum of one pound.

3. Clause 4, Reserve Forces Circulars 1870, is hereby cancelled.

Payment of Bounty to Militiamen by Post Office Order.

(ISSUED AS A SPECIAL RESERVE FORCES CIRCULAR, ON 29TH APRIL, 1872.)

Clause 26. 1. The Secretary of State for War has decided that in future (in those Militia Regiments which desire to adopt the plan) the Annual Bounty of men who reside away from the Head-Quarters of their Regiments may be issued by Post Office Orders payable at the Post Offices nearest to their homes.

2. In large towns, such as Liverpool, Glasgow, &c., such orders will invariably be made payable by the Head-Quarter Office, and Commanding Officers will take care that, in making their arrangements with the Post Office authorities for the issue of Orders, this regulation is carried out.

3. A copy of the Form of Application for Post Office Orders is attached to this Circular, together with a copy of the rules laid down by the Post Office for the payment of money orders. (*See* Appendix, Pages 78 and 79).

4. The following instructions are issued on the subject for the guidance of Commanding Officers.

5. Captains of Companies will in sufficient time before the dismissal of their Regiments make out, in conjunction with the Adjutant, a complete list of the names of the men who desire to be paid in the manner suggested, the amount due to each, and the place at which they wish to be paid.

6. Orders may be drawn for sums slightly less than the bounty due, in order to cover any stoppages or other contingencies which may occur before the end of the training, the balance being handed to the men on dismissal, in cash, with the Post Office Orders; and should any of the men wish to avail themselves of the opportunity of remitting any other balances which may be due to them, the amounts may be included in the Order.

7. Two days before the end of the training the Adjutant will make application to the Local Postmaster, on the form before mentioned, for the required orders, and upon their receipt he will hand over to the Post Office official a cheque for the total sum.

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8. The usual commission, according to the amount of the orders, will be borne by the public, vouched by the receipt of the Postmaster. Clause 26 *continued.*

9. The orders will then be handed over to Captains of Companies, who will deliver them to their men, and take their acknowledgments for the sums received by them.

10. In the event of Regiments adopting this mode of payment, Forms for making applications *in duplicate* for the orders will be supplied by this Department on requisition.

11. The Postmaster-General has been requested to cause local Postmasters to afford every assistance in carrying out this arrangement for payment of the bounty.

YEOMANRY.

DRILL AND INSPECTION.

1. Troop Drills will be ordered at the discretion of the Officers Commanding Troops, and Squadron Drills at the discretion of the Officer Commanding the Corps or Regiment. Clause 27

Assembly for Permanent Duty.

2. General Officers Commanding Districts will consider, in consultation with Commanding Officers of Regiments, the times and places at which it may be best to assemble the Yeomanry for permanent duty, and will submit their proposals to the Adjutant-General for the consideration of the Secretary of State for War.

3. The Yeomanry assemble for six successive days in the year, exclusive of the days of marching to and from the place of assembly.

Inspection of Yeomanry.

4. The inspection will usually take place on the last day (not being Sunday) of the six days referred to in Para. 3. General Officers Commanding Districts will arrange with Commanding Officers of Regiments the day of inspection, and appoint an Inspecting Officer.

Horse License Duty.

With reference to the W. O. Letter $\frac{0070}{265}$, dated 10th May, 1870, Officers Commanding Regiments of Yeomanry Cavalry are informed that in future the refund of Horse License Duty will be limited, for the Commandant to the amount paid for two horses, and for officers of other ranks to the amount paid for one horse. Clause 28

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VOLUNTEERS.

Special Capitation Allowance.

Clause 29. 1. With a view to give encouragement to Officers and Serjeants of Volunteers in acquiring a thorough knowledge of their duties, a special Capitation Allowance of 2*l.* 10*s.* will be granted on account of each Officer or Efficient Serjeant of Volunteers, not including the Permanent Staff, who obtains a Certificate of Proficiency in the manner prescribed in Clauses 10, 30, or 31 of this Circular.

2. This allowance will be in addition to the 20*s.* or 30*s.*, as the case may be, which an Officer or Serjeant may have earned under Articles 259 or 260 of the Volunteer Regulations 1863.

3. Field Officers of Volunteers who have held commissions as Field Officers and Captains, or as Subalterns (if they have passed the examination for promotion to the rank of Captain), and Captains and Subalterns who have served, and passed the examination for the rank of Lieutenant in a similar arm of the Regular Forces, may be returned in the list of Proficients in the Annual Return and Nominal Roll of their Corps, without examination. The rank each Officer held when in the Regular Forces will be stated against his name in the Return, and if he held only that of a Subaltern Officer the fact that he passed his examination as above will be also stated.

4. Quartermasters and Medical Officers, who have served as such in the Regular Forces, may similarly be returned as proficient.

5. An Officer of Volunteers who also holds a commission in the Militia will not be permitted to earn the special Capitation Allowance of 2*l.* 10*s.*

6. After an Officer or Serjeant shall have received a Certificate of Proficiency, he will be entitled to earn the special Capitation Allowance of 2*l.* 10*s.*, on the Commanding Officer certifying in the Annual Return and Nominal Roll that he continues to possess a competent knowledge of the subjects mentioned in the Certificate. In the case of a Serjeant it must be shown that the Adjutant has during the year seen him drill, and act as Instructor to a Company, and has been satisfied with his proficiency.

7. Should such Officer or Serjeant, however, be found at Inspection to be unacquainted with his duty, the Inspecting Officer will notice the fact in his Confidential Report, and the Officer or Serjeant will be disqualified from earning the special Capitation Allowance until he shall have again been examined and obtained a fresh Certificate of Proficiency.

8. Clause 21, Reserve Forces Circular 1870, and Clauses 8 and 9, Reserve Forces Circular 1871 are cancelled.

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Attachment of Officers of Volunteers to Regular or Militia Regiments.

Clause 30.

1. Any Commissioned Officer may be temporarily attached, for the purpose of receiving instruction:—

(*a*) To the Royal Artillery; for any period not exceeding three months.

(*b*) To the School of Military Engineering, Chatham; for any period not exceeding four months.

(*c*) To Cavalry or Infantry Regiments of the Regular Army; for any period not exceeding one month.

(*d*) To Regiments of Militia; for the Annual Training period.

2. An Officer wishing to be so attached will apply to the General Officer Commanding the District, through his Commanding Officer, on W. O. Form 525 or 526, as the case may be (*see* copies of these Forms in the Appendix, pages 80 and 81). The form will contain a certificate signed by the Adjutant, and countersigned by the Commanding Officer of the Corps of Light Horse, the Brigade of Artillery, or the Battalion of Engineer or Rifle Volunteers, that the Officer applying possesses a certain knowledge of drill.

3. During the period for which an Officer is attached to a portion of the Regular or Militia Forces, he is required to attend regularly the drills prescribed, and in other respects to conform to the arrangements made for his instruction.

4. The usual fee of 1*l.* will be paid by the Officer thus attached, to the Serjeant-Major or Serjeant who has been detailed to instruct him.

5. At the conclusion of the course of instruction, the Officer will be examined by a Board consisting, in the case of a Field Officer, of two Field Officers (one of whom must be senior in rank to the Officer under examination), assisted by the Adjutant; in other cases the Board will consist of a Field Officer, a Captain*, and the Adjutant. If the Officer be found qualified he will be granted a certificate on W. O. Form 527, 528, 580†, 581†, 585†, 596†, 544, 562, or 854, as the case may be (*see* copies of these Forms in the Appendix, pages 83 to 95), showing that he has passed a satisfactory examination in the subjects therein mentioned. The certificate in the case of a Militia Regiment will be countersigned by the Inspecting Officer of that Regiment.

6. The President of the Examining Board will forward to the War Office, on W. O. Form 826, *see* Appendix, page 82, a report of the names of Officers to whom Certificates of Proficiency have been granted, and in the case of Light Horse and Rifle Volunteers the letter P will be placed after their names in the Army List.

7. Article 246 of the Volunteer Regulations 1863 is cancelled.

* When a Quartermaster is examined, a Quartermaster of the Army or Militia may be substituted.

† In the case of Officers of Artillery and Engineer Volunteers about to attend Schools of Instruction, W. O. Forms 1589, 1590, 1591, or 1592, as the case may be, will be used in lieu of those above mentioned. *See* Appendix to Clause 10.

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Examination of Officers of Volunteers who are Instructed by the Permanent Staff of their Regiment.

Clause 31. 1. Officers of all arms may, if they prefer it, receive the necessary instruction from the Adjutant and Serjeant Instructors of their Corps, Brigade, or Battalion, whose duty it is to afford such instruction.

2. As a rule such Officers, if below the rank of Field Officer, will be examined either on the day of Inspection before or after the Inspection, or on the day preceding or the day following it, at the discretion of the Inspecting Officer. The examination will be conducted by a Board, consisting of the Inspecting Officer, the Adjutant of the Corps, Brigade, or Battalion, and of the nearest available Captain of Regular or Adjutant of Regular or Auxiliary Forces of the same arm. When a Quartermaster is examined a Quartermaster of the Army or Militia may be substituted for the Captain or last-mentioned Adjutant.

3. The Commanding Officer will take care to give the Inspecting Officer due notice in regard to any Officers who may wish to be examined as above.

4. Field Officers, and those Officers of lower rank who are unable to present themselves for examination at the time of Inspection, will be examined at other times on applying through their Commanding Officer to the Assistant Adjutant-General, (or in the case of Artillery Volunteers to the Lieutenant-Colonel of Royal Artillery) of the District or Sub-District, stating by what date they will be ready for examination. The General Officer Commanding the District will then appoint a time and place for the examination, and nominate an Examining Board of Officers constituted as in paragraph 5 of Clause 30.

5. Medical Officers will be examined by a Board consisting of the Principal Medical Officer of the District, and two other Army Medical Officers. The Form of Certificate of Proficiency is printed in the Appendix, page 96.

6. The Officers about to be examined will proceed to the place appointed at their own expense.

7. Should an Officer be temporarily residing at any station out of his District, arrangements will be made for his examination at such station on his expressing a wish to that effect in making his application as above.

8. Certificates of Proficiency will be given as in paragraph 5 of Clause 30.

9. Certificates of qualification to Officers of Mounted Rifle Volunteers will be given on W. O. Form 529, by the Officer who inspects the Corps, or on W. O. Form 536, by the Commanding Officer of the Corps, countersigned by the Inspecting Officer (*see* Appendix, pages 97 and 98).

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10. A report of the names of Officers who have obtained certificates will be made as in paragraph 6 of Clause 30, and the letter P placed after their names in the Army List. **Clause 31** *continued.*

Examination of Serjeants of Volunteers for Certificates of Proficiency.

1. Serjeants will be examined by the Adjutant of the Corps, Brigade, or Battalion, to which they belong, and their Certificates of Proficiency on W. O. Form 528, 581, 596, 536, or 562 (*see* Appendix to Clause 30), will be signed by such Adjutant, countersigned by the Commanding Officer of their Corps (in the case of Light Horse or Mounted Rifle), Brigade (in the case of Artillery), or Battalion (in the case of Engineer and Rifle Volunteers). **Clause 32.**

2. Serjeants holding such Certificates will wear a star embroidered on the sleeve above the chevrons, and their names will be published in Regimental Orders.

3. Volunteer Serjeants must obtain a certificate of proficiency within one year after their appointment.

Formation and Augmentation of Corps.

1. No new Corps will, unless under very exceptional circumstances, be formed in a locality when the existing Corps is not up to its maximum establishment or has not its full complement of Officers. In localities where existing Corps are up to the maximum establishment no new Corps will be formed if the establishment of the existing Corps can, with advantage, be increased to admit of the enrolment of the persons offering their services as Volunteers. **Clause 33**

2. Supernumeraries will not be enrolled without authority from the Secretary of State. No application will be entertained until the Corps has been actually completed up to its maximum establishment, nor will supernumeraries be authorized unless the Efficients returned in the preceding annual return amount to 90 per cent. of the maximum establishment.

3. Volunteer Corps will not be permitted to have outlying Companies in neighbouring counties, unless exceptional circumstances of locality should render it, in the Secretary of State's opinion, inconvenient for a particular Company to form part of a Corps in its own county.

4. Correspondence with reference to the formation and augmentation of Corps will be addressed to the Under Secretary of State, War Office.

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Company and Battalion Drill, and Marching Out.

Clause 34. 1. Company Drills will be ordered by the Officers Commanding Companies or Corps, and Battalion Drill by Officers Commanding Corps or Administrative Regiments, as the case may be. In a Garrison Town notice of the dates fixed for Battalion Drills will be given by Commanding Officers to the Officer Commanding the Garrison.

2. Commanding Officers will determine what drill is to take place, and who is to drill at certain parades. If the Commanding Officer is not present, the Officer in temporary Command will carry out his arrangements. It is competent to the Officer Commanding on parade to direct any Officer to assume the Command for the purpose of manœuvring the Battalion, though other Officers senior to him be present.

3. When the Adjutant proceeds to a Company Drill he will take with him a copy of the muster-roll of the Company. The roll will be called over in his presence, and the names of the Volunteers present will be checked by him. He will in like manner be furnished with a roll of recruits, and will examine them in squad drill, rifle exercise, and company drill. These rolls will be submitted to the Inspecting Officer at the Annual Inspection.

4. The Adjutant will make a note of the names f those Volunteers present whom he may find qualified in knowledge of drill, &c., for certificates of efficiency in accordance with the provisions of Her Majesty's Order in Council. In the event of any Volunteer not satisfying the Adjutant as to his knowledge of drill, he will not be granted a certificate of efficiency unless he be seen again by the Adjutant at a later visit, and then considered by him duly qualified. The Adjutant will not sign a certificate of efficiency for any Volunteer whom he has not during the year seen at drill and considered qualified.

5. He will personally drill the Company in the capacity of Drill Instructor, during a portion of the period of drill. It is desirable in general that the Officer Commanding the Company should fall in for instruction; the Subaltern Officers will do so as a matter of course. As Officers and Serjeants should have an opportunity of drilling in his presence, the Adjutant should also, during part of the time, hand over the Company to one or more of them, he being present as Instructor.

6. Volunteers are required to attend Drill in uniform at the Adjutant's visit to outlying Corps of Administrative Regiments, but not, unless ordered to do so, at their own Officers' or at the Serjeant-Instructor's Drills, or at Target Practice.

7. When the Adjutant visits outlying Corps of Administrative Regiments, men who are in uniform at the place of assembly will fall in as a matter of course. If they do not, the Senior Officer of the Corps will order them to do so.

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Clause 34 *continued.*

8. The Field Officer Commanding an Administrative Regiment will, with a view to suit local convenience, arrange with the Officers Commanding Corps some time in advance the days on which the Adjutant will visit each Corps.

9. The Adjutant is responsible for the shooting of the Volunteers being carried on in accordance with the Musketry Regulations for the Army, except in so far as they limit the number of rounds which may be fired in one day. His visits to outlying corps, in the case of an Administrative Regiment, will be so arranged as to enable him to visit the range of each corps twice in the year during the progress of class firing.

10. It is the duty of Adjutants of Administrative Regiments to inspect the arms of the several corps at their visits.

11. When several Volunteer Artillery Corps attend gun practice together, the senior Volunteer Officer present will have general supervision, but the Adjutants of the several corps, being the Instructors, will respectively direct the practice.

12. The object of Battalion Drill is chiefly to practice Officers and Serjeants in Battalion Movements. The Field Officer Commanding an Administrative Battalion will if he considers it more convenient and less expensive assemble the Corps by Half-Battalions.

13. Officers and Non-commissioned Officers will make a point of being present, if possible, at Battalion or Half-Battalion Drill, and Officers and Non-Commissioned Officers of Corps of Administrative Regiments at the Adjutant's visits.

14. In the case of one Battalion of Volunteers keeping the ground while another is being drilled or inspected, no preliminary sanction is required.

15. Except for the purpose of attending a Review or Brigade Drill under Clause 12 of this Circular, a Volunteer Corps is not to quit, as a military body, the district to which it belongs, unless the Officer Commanding has previously obtained the sanction of the General Officers Commanding both Districts concerned.

16. Whenever Volunteers desire to visit any Garrison or Camp as a military body, application will be made to the General Officer Commanding the District, who will, if he approves, inform the Officer in Command of the Garrison or Camp of the intended arrangement.

17. Upon all occasions of entering a Garrison or Camp, the Officer in Command of Volunteers will duly report his arrival to the General Officer, and at the same time furnish him with a field state of the Corps.

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Instruction in Brigade Drill.

Clause 35. 1. Volunteer Corps must attend once during the year a special drill for Brigade Instruction when called upon to do so by the General Officer Commanding the District.

2. On such occasion—

(*a*) The Force will consist of only one Brigade, or if two Brigades are formed they must be drilled separately.

(*b*) The Corps will be selected by the General Officer Commanding the District, who will obtain the Secretary of State's sanction under Clause 12 of this Circular.

(*c*) The General Officer Commanding the District, or an Officer of the Regular Forces appointed by him will command.

(*d*) The Instructional Drill will be of not less than two hours' duration.

(*e*) Not less than half the enrolled strength of each Corps will be present.

3. Provided all the above requirements are fulfilled an allowance of 1*s.* a head for all ranks will be granted to cover travelling expenses, if the Head-Quarters of the Corps are more than three miles distant from the place of assembly.

4. Field Officers of Administrative Regiments or Corps must attend, unless they have special leave of absence from the General Officer Commanding.

5. On a claim for the allowance granted by paragraph 3, being forwarded to the War Office (on W. O. Form 867, see Appendix, page 99), signed by the Officer Commanding the Administrative Regiment or Corps concerned, and countersigned by the Officer Commanding on the occasion, the necessary issue will be made to the former Officer. In the case of an Administrative Regiment, the particulars relating to each Corps on account of which the Regiment is entitled to the allowance, will be separately given in the claim.

6. In the event of any Corps failing to attend such drill when called on to do so as above, or in the event of less than half of its enrolled members being present, it will forfeit its claim to the whole or a portion of the Capitation Allowances for the ensuing financial year.

Camps.

Regimental Camps.

Clause 36. 1. A portion of the Volunteer Force will in each year be assisted to form Regimental Camps of Exercise.

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Clause 36 *continued.*

2. When a Brigade or Battalion of Volunteers wishes to form a Camp, the Commanding Officer will apply (on W. O. Form 1644), to the General Officer Comanding the District, who will submit the application to the Adjutant-General for the decision of the Secretary of State.

3. The application must be made to the General Officer of the District not later than the 30th April in each year; as in the event of applications for permission being numerous, it will be necessary for the Secretary of State to decide which Brigades or Battalions can be allowed to form Camps.

4. Upon receiving from the General Officer Commanding the District authority for the formation of the Camp, the Commanding Officer will transmit to the local Controller a requisition for Camp Equipage upon W. O. Form 1645.

5. No camp equipage will be issued, unless the requisition is forwarded at least one month before the time proposed for the encampment, and its issue must depend upon the supplies in store and the requirements of the public service.

6. Arrangements will be made, when practicable, through the District Control Officer, for the supply of rations at the Government Contract rate. Payment for the rations will be made by the Commanding Officer of the Volunteers, according to the full existing contract rates, direct to the Contractor.

7. The Annual Inspection will be made in camp.

8. At the termination of the encampment a Return on W. O. Form 569 (*see* Appendix, pages 100 and 101) will be prepared, signed by the Commanding Officer and Adjutant, and handed to the Inspecting Officer, who will countersign and transmit it, with such observations as he may think fit to make, with his Inspection Report.

9. When Camps, formed by Volunteer Corps under proper authority, last for 3 clear days, exclusive of the days of joining and breaking up, and when the Certificate annexed to the Return above mentioned is in every respect satisfactory, the cost of conveying to and from the camp the camp equipage lent from the public stores, and the expense of viewing the same, when returned to the Control Department, either at the camp or at the Government Stores, as well as the ordinary cost of cleaning, will be borne by the public. Claims for the amount due will be made as prescribed in Clause 32, Reserve Forces Circular 1871.

10. To cover the cost of the erection of cooking apparatus and other contingent expenses, a sum will also in this case be allowed, amounting in the whole to 2*s.* 6*d.* a head for the average number of all ranks, shown by the above-mentioned Return to have been present and effective during the encampment.

11. The amount assessed for any damage done to the Stores beyond fair wear and tear will in all cases be charged against the Corps.

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Encampments with Regular Forces and Militia.

Clause 36 *continued.*

12. When large Military Camps of Exercise are formed the Secretary of State will select the Regiments or Corps which are to be allowed to join them.

13. When Volunteers are assembled for Training and Exercise with the Militia and Regular Forces, the Mutiny Act and Articles of War will apply to the part of the Volunteer Force so assembled in the same manner that they apply, in pursuance of the Volunteer Act, 1863, to Volunteers on actual Military Service.

14. No bands will be permitted to accompany Volunteer Corps to Camp.

15. The Travelling Expenses of the Volunteers between the railway station or steam-boat pier from which the Corps starts, and the Camp will be borne by the public, and a Route on W. O. Form 1677 will be issued. The Secretary of State will decide whether any part of the distance is to be performed by marching. No allowance will be granted for transport between the Head-Quarters of the Corps and the railway station or steam-boat pier.

16. The claim of each Corps for travelling expenses will be separately rendered at the termination of the encampment on W. O. Form 1071, supported by the Route under which the Corps was ordered to proceed.

17. A sum of 10*s.* will be allowed to Corps for each Volunteer (all ranks) who remains eight days, of which six clear days are in Camp; and the sum of 1*l.* for each of those who remain fifteen days, of which thirteen clear days are in Camp.

18. At the termination of the encampment a return of the numbers of Officers, Non-Commissioned Officers, and men present for 8 and 15 days respectively will be prepared, signed by the Officer Commanding the Corps and countersigned, in the case of an Administrative or Provisional Battalion, by the Officer Commanding the Battalion, and forwarded to the War Office, when an issue of the amount due will be made.

19. Officers will in addition receive the Army Field Allowance for the number of days they are in Camp, viz.:—

2*s.* 6*d.*	a-day for	Field Officers	and	relative ranks.
1*s.* 6*d.*	„	Captains	„	„
1*s.* 0*d.*	„	Subalterns	„	„

20. Claims for Field Allowance will be sent to the War Office at the termination of the encampment on W. O. Form 103.

21. The Army Field Ration will be issued to the Volunteers of all ranks free of charge.

22. Forage rations for horses will be issued, free of charge, on the scale allowed for mounted Officers of the Line. No straw will be issued.

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23. Fuel will be issued at the Army rates.

24. A suttler's cart will be allowed within the precincts of the Camp for each Regiment. The cart must be procured by the Regiment, and may follow in rear of the column on the march. **Clause 36** *continued.*

25. Field Officers will be allowed 80 lbs. of baggage; Mounted Officers, not being Field Officers, 60 lbs.; other Officers, 40 lbs. In all cases the weights are inclusive of bedding but not of cooking utensils, for which 22 lbs. will be allowed for every three Officers.

26. Camp equipage (including camp kettles, intrenching implements, and one blanket for each man) will be provided by the Control Department and carried with the Regimental baggage. The following will be the proportion of tents, viz.: one bell tent for the Commanding Officer, one for two Field Officers, three for the Regimental Staff Officers, one for every three Officers of a Regiment, and one for the Staff Serjeants; one tent to every 12 Serjeants, Buglers, and Rank and File. Waterproof sheets will be issued in the proportion of one for each Staff Serjeant and eight per tent for all other Non-Commissioned Officers and Men.

27. Corps not having water-bottles will be provided with wooden canteens from the Government stores. These must be returned before the Volunteers leave the Camp.

28. Great-coats and straps will be supplied to the Force, and will be returned to store before the Volunteers leave the Camp.

29. Volunteers must bring with them mess tins, haversacks, knapsacks, valises, or canvas bags (16 inches wide and 27 inches deep). The mess tins, haversacks, and canvas bags, will be supplied, if applied for, on payment.

30. The articles to be carried in the knapsacks, valises, or canvas bags are limited to the following, viz.:—

	Weight. lbs.	ozs.
1 shirt	1	1½
1 pair of socks	0	4½
Towel	0	8
Trowsers	1	11
Knife, fork, and spoon	0	6½
Comb	0	0½
2 brushes	0	7
Box of grease or blacking ..	0	4
Housewife..	0	3
Sponge	0	0½
Boots	3	3
Forage cap	0	4
Jacket	1	7
Total	9	12½

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Clause 36 *continued.*

31. Horses of Officers of the Regimental Staff will be picketed in the field. Picketing implements will be provided by Government for each horse, and will be returned into store before the Officers leave the Camp.

32. A private servant or groom may be taken by each Mounted Officer, and one servant for the Officers of each Company. Free rations and camp equipment will be given to authorized servants, who must conform to the rules of the Camp. Each servant will be allowed 20 lbs. of baggage.

33. Camp rules will apply in all respects to the Volunteers.

34. The Volunteers must perform the camp duties of fatigue, cooking, &c.

35. A Line Serjeant and some private soldiers will be attached, if required, to each Battalion for the purpose of assisting the Volunteer Quartermasters in the returns and other exceptional duties of camp life, such as pitching and striking tents, packing and unpacking tents, baggage arrangements, &c.

36. The official annual inspection of Corps will not take place at the camp, but special reports will be made of the Corps that attend.

37. Medical Officers will take with them their own professional instruments. They will be supplied with a "field companion" (a small portable medicine chest, to be carried by an orderly). There will be no Regimental Hospitals attached to Battalions of Volunteers, but the Surgeons and Assistant-Surgeons of Volunteers will act under the Principal Medical Officer of the Forces.

38. Quartermasters and Quartermaster-Serjeants will precede their Battalions in order to carry out, in conjunction with the local Control Officer, such arrangements as may be necessary in regard to camp equipment and rations.

39. On the arrival of a Corps or Administrative Regiment in Camp, the Commanding Officer will transmit to the Assistant Adjutant-General a report of his arrival, accompanied by a State of the Corps or Administrative Regiment, for the information of the General Officer Commanding.

40. When the Volunteers leave their encampment the Commanding Officer will make a report of their departure (accompanied by a Marching-out State), in the same manner as he did of their arrival, and a Board of Officers will be assembled (of which an Officer of the Control Department and the Quartermaster of the Volunteer Corps or Administrative Regiment will be members), for the purpose of assessing any damage done to the Camp Equipment beyond fair wear and tear.

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41. The Commanding Officer of each Battalion will, at the conclusion of the encampment, furnish to the Under Secretary of State, War Office, for the information of the Secretary of State, on W. O. Form 861 (*see* Appendix, page 102) a Daily State giving the numbers of Officers, Non-commissioned Officers and Men present on each day, and specifying the corps to which they respectively belong. **Clause 36** *continued.*

42. Articles 113 to 116, and 118 to 123, of the Volunteer Regulations 1863, and Clause 22, Reserve Forces Circulars 1870, are hereby cancelled.

Barrack Accommodation.

When a Brigade or Battalion of Volunteers wishes to occupy Barracks for a short time, the General Officer Commanding the District will submit the application to the Adjutant-General for the decision of the Secretary of State, as in paragraph 2, Clause 36 of this Circular. **Clause 37**

Inspection.

1. The arrangements for the inspection of Volunteers of the several arms, will be made by General Officers Commanding Districts in communication with the Commanding Officers of Battalions; the local convenience of Corps, both as regards time and place, will be consulted. When a Brigade or Battalion of Volunteers is permitted to form a Regimental Camp of Exercise, the Annual Inspection will take place in Camp (*see* paragraph 7 of Clause 36 of this Circular). When it joins a Camp of Exercise in conjunction with the Regular or Militia Forces, the Inspection must not take place in Camp (*see* paragraph 36 of Clause 36). **Clause 38.**

2. The arrangements will be made sufficiently in advance, both for the convenience of the Inspecting Officer and for that of the Officers and members of Corps. When the date of Inspection has been fixed, no change will be made unless under very exceptional circumstances.

3. Each Corps of Volunteers will be inspected annually, and the presence of each man at the inspection (unless absent on leave specially granted by the Commanding Officer, or through sickness duly certified) is necessary to qualify for efficiency, under Her Majesty's Order in Council, dated 27th July, 1863.

4. Officers and Men who desire to be absent from the Annual Inspection for any very special reason, must apply in writing, to the Commanding Officer of the Corps, stating the reason for the application, and in case of sickness must transmit a medical certificate; if the reason assigned is not satisfactory, leave will be refused.

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Clause 38 *continued.*

5. The parade for Inspection will be formed ready for the Inspecting Officer at such an hour as will give not less than two hours of daylight for the Inspection. Unless at least two-thirds of the Corps is on parade, the Inspection will not take place, but must be postponed to a later date.

6. When an Administrative Regiment is inspected in Battalion, each Corps will bring with it to the Inspection the Muster Roll, the Record of Attendance at Drills, and the Musketry Returns for the year preceding, as well as those of the current year.

7. The Head-Quarters of the Corps, stationed at the place where the Battalion is assembled, will also be inspected, together with the magazine, spare arms, &c.

8. Only one Band will be allowed to appear with the Battalion on parade; it must not exceed 3 men for each Company actually present. Any enrolled members of the Band in excess of the above numbers must appear in the ranks.

9. Inspecting Officers will carefully inspect the rifles in store as well as those in the hands of the men.

10. Corps in Administrative Regiments of Rifle Volunteers will as a rule be inspected every third year separately at their own Head-Quarters instead of in Battalion; but the Head-Quarters of each Corps will be inspected at least once in three years. If the Regiment has joined a Camp of Exercise with Regular and Militia Forces during the year, the Inspection will take place at the Head-Quarters of the respective Corps, should the Commanding Officer desire it.

11. The Inspection of a Corps or Regiment is a distinct duty, and must not be made during a Review or Brigade Drill; it may take place either before the commencement or after the close of the Review or Drill.

12. The Field Officers of a Regiment are not to be absent from Inspection without first having obtained leave from the General Officer Commanding the District. When Corps of Administrative Regiments are inspected at their own Head-Quarters the Commanding Officer must obtain similar leave through the Officer Commanding the Regiment In each case, reasons must be assigned for leave being required.

Reports and Returns.

13. Reports and Returns should be sent in as soon as possible after the Inspection. The Commanding Officer of each Corps of an Administrative Regiment will make out an Inspection Return on W. O. Form 1616, and an Inspection Report on W. O. Form 1614. These Returns will be transmitted to the Commanding Officer of the Administrative Regiment, and by him forwarded, together with his own Report, to the Inspecting Officer.

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14. The Report of the Inspecting Officer will be made out in the case of an Administrative Regiment on W. O. Form 1599. **Clause 38** *continued.*

15. When a Corps not forming part of an Administrative Regiment is inspected, its Commanding Officer will fill up Forms 1614 and 1616, and forward them to the Inspecting Officer, whose own Report will be made out in this case on Form 1598.

16. A Nominal Roll (on W. O. Form 1624) will be made of all Officers and Men who have applied for and obtained leave to be absent from Inspection, stating in each case the cause of absence, and specifying whether they were present at the inspection of the previous year. This Roll will be delivered to the Inspecting Officer at parade on the day of Inspection. Any other men who may be absent will be returned absent without leave, unless they have furnished medical certificates. The Commanding Officer will be required to afford an explanation, if there should be a bad muster.

17. The following form of Inspection State will be given to the Inspecting Officer on parade :—

War Office Form 1625.

	Officers.	Serjeants.	Band and Buglers.	Rank and File.	Total.
Present on Parade					
Absent { with Leave					
Absent { without Leave					
Total Enrolled Strength ..					

18. Blank Forms of Inspection Reports and Returns will be supplied to the Commanding Officers of Regiments by the Inspecting Officer.

Efficiency.

Capitation Allowance.

1. Capitation Allowances will not be granted for Officers unless they have attended the number of drills prescribed for efficients. **Clause 39.**

Efficiency Badges.

2. A Badge of Efficiency will be worn by men who were returned as efficient in the last Annual Return of their Corps.

3. This badge will consist of a ring of silver lace, three-quarters of an inch wide, round the sleeve of the right arm above the cuff, passing over any other lace or embroidery which may belong to the uniform, and should not be made in the form of a chevron

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Clause 39 *continued.*

4. Men who have been five times returned as Efficient in the Annual Returns of their Corps may wear one star, and those who have been ten times so returned, two stars above the ring.

5. Volunteer Circular No. 10, and the second paragraph of Article 67 of the Volunteer Regulations 1863 are hereby cancelled.

Discipline.

Clause 40

1. Section 21 of the Volunteer Act 1863, which lays down the course to be observed as to the discipline of Volunteers while not on actual military service, will be found in the Appendix, page 103.

2. Meetings are not to be held in Corps for the purpose of expressing an opinion upon the acts of a Commanding Officer, or of recommending him to take a particular course of action; nor are memorials to be drawn up to the same effect; and no meetings, except those called together by or under the authority of the Commanding Officer of a Corps, who will be responsible for doing so, will be recognized. If any Volunteer has cause to think himself aggrieved he will represent his case to his Captain; any appeal against the decision of the Captain will be made through him to the Commanding Officer, and any further appeal will be made through both these Officers to the General Officer Commanding the District.

3. Members of Corps are not individually or collectively to attend political meetings, or join in public political discussion or demonstrations, in uniform. Bands of Volunteer Corps are not to appear in uniform for any purpose without the consent of the Commanding Officers of their Regiment or Corps. (*See* also Paragraph 1 of Clause 8 of this Circular.)

4. The rules laid down in Paragraph 361 of the Queen's Regulations, 1868, with respect to Testimonials, apply to the Permanent Staff of the Volunteer Force. Members of the Permanent Staff will be held responsible that they do not allow themselves to be complimented, either directly or indirectly, by presents or collective expressions of opinion from persons who are serving or who have served in the Corps or Regiment to which the Staff are or have been attached.

5. When a Volunteer has been dismissed for offences in uniform, a notification of the fact, with the cause of dismissal, will be inserted in Regimental Orders.

6. Volunteers in uniform will salute all Officers of the Regular and Auxiliary Forces in uniform.

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Uniform.

No alteration in uniform will be made without the previous authority of the Secretary of State. **Clause 41.**

Stationery Allowance.

1. In order to defray the expense of carrying on the official correspondence of the Commanding Officer and Adjutant, an allowance at the rate of 4*l.* a-year for every Troop, Battery, or Company borne on the establishment at the date of the annual return of the previous year, and at the rate of 2*l.* a-year for any division or sub-division not forming part of a Troop, Battery, or Company, will be granted, and will be issued annually with the Capitation Allowances. **Clause 42.**

2. In Administrative Regiments the allowance will be thus divided :—

	For each Troop, Battery, or Company.			For each Division or Sub-division.		
	£	s.	d.	£	s.	d.
To the Field Officer Commanding the Administrative Regiment ..	1	10	0	0	15	0
To the Corps	2	10	0	1	5	0

3. In the case of Corps attached under Articles 95 and 96 of the Volunteer Regulations 1863 :—

	£	s.	d.	£	s.	d.
To Battalion	0	10	0	0	5	0
To Corps attached..	3	10	0	1	15	0

Medical Attendance.

1. The Surgeon of the Corps or Administrative Regiment to which the Adjutant belongs will attend him and his family professionally, and provide the necessary medicines, and will receive an allowance of 2*d.* a week for each person, which will be paid by the Adjutant and charged in his accounts. The charge must be vouched by his certificate of the actual number of persons for whom the allowance is strictly chargeable, and by the receipt of the Medical Officer. The term family will include wife, unmarried daughters, and sons under 16 years of age. **Clause 43.**

2. The Medical Officer of the Corps to which a Serjeant Instructor, or a Drill Instructor employed in lieu of a Serjeant Instructor, belongs or is attached, will be granted a similar allowance for professional attendance on, and provision of medicines for such Serjeant Instructor or Drill Instructor and his family. The allowance will be charged and vouched as above. The term family will be understood to include wife, and children under 16 years of age.

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Serjeant Instructors of Volunteers.

Clause 44.
Attestation.

1. On receipt of the Secretary of State's approval of the appointment of a Serjeant Instructor, the Commanding Officer will cause the man to be attested before a Magistrate or Deputy Lieutenant of the County for five years service, or, if any special circumstances should render such a course desirable, for such shorter period (not being in any case less than one year) as may beconsidered desirable.

2. A similar course will be adopted in the case of a Serjeant Instructor wishing to continue his service after the expiration of the period for which he had been previously attested, or, in the case of a Non-commissioned Officer transferred from the Regular Forces, on the expiration of his Line Service. In the former of these cases the Attestation should take place on the day succeeding the date of completion of period of service, and in the latter on that succeeding the date of discharge from the Regular Forces.

3. The Attestation will be on W. O. Form 1665, and will be kept at the Head-Quarters of the Corps or Administrative Regiment to which the Serjeant Instructor has been appointed. In an Administrative Regiment care must be taken to attest the man for the Permanent Staff of the Regiment, and not for the Corps to which he may happen to be posted.

4. The fees of 1*s.* on Attestation, and 2*s.* 6*d.* for Medical Examination, if no Military Medical Officer is available for the duty, may be paid and charged in the Adjutant's accounts; in the event of the latter charge being made, it must be vouched by a Certificate stating that no Military Medical Officer was available.

Age of 1st Class Serjeant Instructors.

5. First Class Serjeant Instructors must not exceed 45 years of age on appointment, and must not be re-attested after the age of 50 without the special authority of the Secretary of State.

Pay of Serjeant Instructors.

6. The pay of First Class Serjeant Instructors will be at an uniform rate of 2*s.* 6*d.* a-day, instead of at the rate of 2*s.* 7*d.* or 2*s.* 4*d.* as the case may be. Those, however, now in receipt of 2*s.* 7*d.* a-day will continue to draw pay at that rate until the expiration of the periods for which they have respectively been attested. Non-commissioned Officers transferred from the Regular Forces for completion of service will receive, until placed on pension, 2*s.* 9*d.* a-day.

7 A Second Class Serieant Instructor will receive, from the date of his appointment, pay at the rate of 1*s.* 4*d.* a-day.

8. If a Serjeant Instructor has received from the School of Musketry at Hythe or Fleetwood a Certificate of Qualification as Serjeant Instructor in Musketry, he will receive an additional

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allowance of 2*d.* a-day. If he is appointed Serjeant-Major, he will receive a further allowance of 6*d.* a-day. This pay is to be issued by, and charged in the accounts of, the Adjutant of the Corps or Administrative Regiment to which the Non-commissioned Officer belongs, and is to be issued, as far as practicable, weekly in arrear. **Clause 44** *continued.*

9. Before making the first charge for the additional allowance of 2*d.* a-day, granted to qualified Serjeant Instructors in Musketry, the Certificate received by the Serjeant from the School of Musketry at Hythe or Fleetwood is to be transmitted to the War Office, with an application for authority to make the charge.

10. Except during the training of their Regiment, Serjeants of the Permanent Staff of Disembodied Militia may with their Commanding Officer's and their own consent, be employed as Drill Instructors of Rifle Volunteers, either in lieu of or in addition to Permanent-Serjeant Instructors. **Employment of Drill Instructors from Militia and 1st Class Army Reserve.**

11. When the Commanding Officer of a Corps or Administrative Regiment wishes to obtain the services of a Drill Instructor, he must in the first instance obtain the concurrence of the Officer Commanding the Militia Regiment to which the Serjeant belongs, and then submit his application for the consideration of the Secretary of State, who, if he approves, will authorize the employment of the Serjeant (except during the training periods of his Militia Regiment) until further orders. A Serjeant thus employed will receive 1s. a-day in addition to his Militia Pay, with lodging, fuel and light, or an allowance of 4*d.* a-day in lieu thereof. He will also be entitled to travelling expenses according to regulations.

12. Non-commissioned Officers of the First Class Army Reserve who have had not less than three years service as such in their respective Regiments, may, also, when not required for duty under the conditions of their service, be similarly employed; applications for their employment being first made to the War Office. Whilst so employed they will receive (in addition to their Army Reserve pay of 4*d.* a-day), 2*s.* 2*d.* a-day if their whole time is given to the Battalion, 1*s.* a-day if they have any other occupation or employment.

13. If the Serjeant of Militia or First Class Army Reserve be employed in lieu of one of the authorized number of Serjeant Instructors, the above allowances, and extra-pay will be payable by the public, and will be charged in the accounts of the Adjutant of the Corps or Administrative Regiment to which he has been attached, supported by the War Office authority for the man's employment, and a Certificate that he has been employed during the whole period for which the pay and allowances are claimed

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Clause 44 *continued.* "in place of a regular Serjeant Instructor, and not as an "additional Drill Instructor."

14. If employed as an additional Drill Instructor the allowances and extra-pay, will be paid by the Corps or Administrative Regiment to which the man is attached.

15. Serjeant Instructors will keep a diary on W. O. Form 862 (*see* Appendix, page 104) showing how they are employed. When they are employed in attending drill the description of drill attended and the number of Officers and Men present will be shown.

16. The diary of the preceding week will be deposited in the Orderly Room of the Corps to which the Serjeant Instructor belongs, or is attached, every Monday morning not later than eight o'clock.

17. In an Administrative Regiment the Officers Commanding the several Corps will forward to the Field Officer Commanding, on the 1st of each month the diaries of the preceding month.

18. Under these new Regulations it is no longer necessary that a duplicate of the Form of Attestation of a Serjeant Instructor should be transmitted to the War Office; nor that the application for the employment of a Drill Instructor from the Permanent Staff of the Militia should be renewed every six months.

19. Articles 208, 217, 219, 220, 221 and 222 of the Volunteer Regulations 1863, and those parts of Article 206 of those Regulations which relate to the age of First Class Serjeant Instructors are hereby cancelled; as are also Volunteer Circular No. 3, and the first paragraph of Volunteer Circular No. 37.

Snider Arms.

Clause 45. 1. Discrepancies in many instances appear between the number of Snider Arms sent in for examination, in accordance with the provisions of Clause 5; Reserve Forces Circulars 1872, and the number shown by the records of the War Office to be in the possession of Corps. Attention is therefore directed to the necessity for a strict compliance with the instructions contained in paragraph 5 of the Clause referred to. In future the *whole* of the Snider Arms in possession of Corps must be sent in for examination *complete.*

2. In cases where Corps fail to comply with the instructions on this point, the deficient Arm or Arms will be considered as lost by the Corps and the value claimed.

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Ammunition for County Rifle Associations.

Small-Arm Ammunition is issued gratuitously for use at the Annual Meeting of a County Rifle Association, provided that the amount required does not exceed the following proportion, viz.: 5 rounds for each Efficient Volunteer in the County, as shown in the Annual Returns rendered to this Office on the 1st December, preceding; and provided also that the Secretary of State's authority for holding the Meeting has been obtained through the General Officer Commanding the District, comprising the County to which the Association belongs, and that the application for the Ammunition is forwarded through the General Officer to the War Office. The application for permission to hold the Meeting is to specify the date of the proposed Match, the range at which it is to take place, and whether the use of such range has been approved by the Secretary of State. The expense of the carriage of the Ammunition is defrayed by the War Office. **Clause 46.**

Supply of Cloth and Head-dresses.

1. A Statement of the prices at which the Army Clothing Department will supply Cloths, Head-dresses, &c., to Volunteer Corps, between the 1st April, 1872, and 31st March, 1873, is printed in the Appendix to this Circular (pages 105 and 106). **Clause 47.**

2. The supplies required should be demanded on War Office Forms 1638 and 1641.

3. The attention of Commanding Officers of Volunteer Corps is called to Paragraph 130 of the Volunteer Regulations, fixing the time for sending in Requisitions. The instructions contained in that Paragraph will be strictly adhered to, with the following exception, viz., that Requisitions and Correspondence will be sent to the Director of Clothing, Army Clothing Department, Grosvenor Road, S.W., instead of to the War Office.

4. Clause 38, Reserve Forces Circulars 1871, is hereby cancelled.

ARMY RESERVE AND ENROLLED PENSIONERS.

TRAINING, &c.

1. The arrangements for calling out the Army Reserve and Enrolled Pensioners will be made by General Officers Commanding Districts, under instructions from the Secretary of State. **Clause 48.**

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Clause 48 *continued.*

2. The Staff Officers of Pensioners will forward reports and returns to the General Officer Commanding the District during the period of training.

3. General Officers Commanding Districts will arrange for the inspection of the Army Reserve. The inspection will generally take place on the last day of the training.

Enrolment of Men for 1st Class Army Reserve.

(ISSUED AS A SPECIAL RESERVE FORCES CIRCULAR, ON 18TH MARCH, 1872.)

Clause 49. The Secretary of State has decided that for the present no more men shall be permitted to enrol for Section A, 1st Class Army Reserve. Upon receipt of this Circular, Staff Officers of Pensioners will accordingly cease to enrol men who have been *discharged* from the Army either on the completion of their first term of service or otherwise.

Clause 50.

Purchase of Discharge. 1st Class Army Reserve.

(ISSUED AS A SPECIAL RESERVE FORCES CIRCULAR, ON 11TH MARCH, 1872.)

1. Men who have been transferred to the 1st Class Army Reserve (Section C), to complete the unexpired period of their Line engagement, will be allowed to purchase their discharge at the same rates as men serving in the Army; Service in the Reserve counting as Army Service. The rates are at present fixed by Her Majesty's Warrant of 27th December, 1870.

2. They will be required to refund any pay they may actually have received in advance for any period beyond the date fixed for their discharge.

3. Men, who purchase their discharge within three months of their enrolment in the Army Reserve, will be required to pay back the whole of the necessaries allowance of 1*l.* issued to them on enrolment. The amount to be refunded by men purchasing their discharge within six, nine, and twelve months will be 15*s.*, 10*s.*, and 5*s.* respectively, unless the men shall have received a second issue of the allowance, in which case they will pay back the proportion of the second issue only, as laid down in the following paragraph.

4. Men who purchase their discharge after more than twelve months' service in the Reserve, will be required to repay the whole of the necessaries allowance for the year if they be discharged during the June Quarter; 15*s.* during the September Quarter; 10*s.* during the December Quarter; and 5*s.* during the March Quarter.

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5. When a man serving in the 1st Class Army Reserve is desirous of purchasing his discharge, he should make application to the Staff Officer of Pensioners of the District in which he is residing. **Clause 50** *continued.*

6. The Staff Officer of Pensioners, in submitting such application to the Adjutant-General for the consideration of His Royal Highness the Field-Marshal Commanding-in-Chief, will at the same time forward the man's Discharge Documents, taking care to complete the 3rd page of the Attestation and the Detailed Statement on the 2nd page of the Proceedings of the Discharge Board with the service rendered in the Reserve to the latest date.

7. The Staff Officer will also state whether he is satisfied that, in the event of the discharge being granted, the money required for the purchase of the discharge, as well as for the requisite refund of pay and necessaries allowance, will be forthcoming.

8. On receipt of an authority for the discharge, the Staff Officer of Pensioners will then, and not before, receive the money and notify the receipt to the Adjutant-General with the view of securing the confirmation of the discharge.

9. In the event of the money not being received within one month of the date of the War Office authority, a report to that effect will be made to the Adjutant-General, in order that the authority may be cancelled, and the Discharge Documents returned.

Re-transfer to the Army.

A copy of the General Order (43 of 1872) fixing the conditions under which men of the 1st Class Army Reserve (Section C) may rejoin their former Regiments is printed in the Appendix, page 107, for the information and guidance of Staff Officers of Pensioners and others concerned. **Clause 51.**

Metropolitan Police Force.

1. The Secretary of State for War, in conjunction with the Secretary of State for the Home Department, has decided that men of the Army Reserve Force who may fulfil the necessary requirements may be admitted into the ranks of the Metropolitan Police Force, on the understanding that they are not to be withdrawn from their Police duties except on special emergencies, and that on promotion to the rank of Serjeant of Police they shall cease to belong to the Reserve. **Clause 52.**

2. Men who may obtain such employment will continue to receive their daily pay as members of the Army Reserve, and also the annual allowance for necessaries in addition to their pay as members of the Police Force. Their legal liability to attend for Training and Exercise, if called upon to do so, and also to return

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Clause 52 *continued.* to the colours (in the case of those men belonging to 1st Class, Section C) will still remain.

3. Staff Officers of Pensioners will be so good as to make the foregoing information generally known amongst the members of the 1st Class Army Reserve.

Ammunition for Enrolled Pensioners.

Clause 53. 1. With reference to Clause 15, Reserve Forces Circulars, 1871, it has been decided that Service Ammunition, at the rate of 20 rounds per man, shall be allowed for the Enrolled Pensioners. Requisitions (in duplicate) may accordingly be put forward on the several Controllers for the quantities required.

2. Care is to be taken that the Supply of Service Ammunition is not diminished. In each year the ammunition which has been longest in charge, whether for Service or otherwise, will be first expended at practice, and the "Service" portion, which may have been used, replaced by an equal number of rounds of the annual supply of practice ammunition.

3. In making out the Annual Requisitions for ammunition for practice and exercise, Staff Officers of Pensioners will not include the "Service" Ammunition in the deduction on account of ammunition "on hand."

4. Staff Officers of Pensioners will report in cases in which they have not the means of securely storing the ammunition.

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APPENDICES.

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Appendix to Clause 9.

(W. O. Form 858.)

Questions to be answered by a Candidate for First Appointment to a Commission in the Auxiliary Forces.

What are your full Christian and Surnames?

What was your age last birthday?

What is your height?

What is your Native Country?

At what school or college were you educated?

Where do you live?

What is your profession or occupation?

Do you now hold a Commission in any of Her Majesty's Regular or Auxiliary Forces? If so, state its nature.

Have you served in and quitted any of Her Majesty's Regular or Auxiliary Forces? If so, state the name or names of the Regiment or Regiments to which you belonged, and the date of your retirement, and whether in any case you were called on to resign, or your services dispensed with.

I certifiy the above answers to be correct.

*Signature*_____

*Date*_____

MEDICAL CERTIFICATE.

I certify that_____is fit in health for the discharge of the duties of an Officer of Militia, Yeomanry or Volunteers.

*Signature*_____

*Date*_____

Certificate of moral character for the last two years from Tutor, Head of the School or College, Minister of Parish, or Magistrate, or if the Candidate served in the Regular Forces, from his Commanding Officer.

I hereby certify that_____

*Signature*_____

*Date*_____

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EXTRACTS FROM REGULATIONS ISSUED WITH GENERAL ORDER No. 52 OF 1872.

Lieutenants of Militia.

27. Notice will be given from time to time to Officers Commanding Militia Regiments whenever they will be permitted to recommend a Lieutenant for a Commission in the Army; probably one in each year for a Battalion of 10 Companies, and for other Battalions in proportion.

28. Before a Lieutenant of Militia can be granted a Commission as Lieutenant in the Army he will be required—

(*a*) To have received such instruction in drill, and to produce such a certificate of qualification in drill as may be prescribed by the Secretary of State.

(*b*) To have served for two annual trainings with his Militia Regiment.

(*c*) To be recommended by his Commanding Officer; the recommendation being confirmed by the General Officer Commanding the district;* and to produce a certificate from a Board of Examination that he is thoroughly acquainted with the subjects specified in Paragraph 24, excepting the fifth. [*See extract from Paragraph* 24, *printed on the following page.*]

(*d*) To produce a Certificate of Qualification from the Civil Service Commissioners, similar to that hereinbefore prescribed for Queen's and Indian Cadets.†

29. A Lieutenant of Militia recommended under Article 27, who is within the limits of age prescribed in Paragraph 2.‡ may go up for his qualifying Examination at any one of the periodical Entrance Examinations, on application to the Military Secretary, and forwarding to him the papers (*a*) and (*c*) described in Paragraph 13.§

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* In the case of the Channel Islands Militia, the recommendation must be confirmed by the Lieutenant Governor.

† Queen's and Indian Cadets will be required to pass a qualifying Entrance Examination only. [*See General Regulations as to Entrance Examination printed on the following page.*]

‡ Paragraph 2 prescribes that the limits of age for the admission of Lieutenants of Militia into the Army shall be from 19 to 22. Candidates must be within those limits on the 1st of May of the year in which they are recommended for a Commission in the Army. Officers who entered the Militia between the 16th February and 1st November, 1871, inclusive, may be admittted up to the age of 23.

§ These papers are :—(*a*) An extract from the register of the Candidate's birth; or in default, a declaration made by one of his parents or guardians before a magistrate, giving his exact age. (*c*) A statement of the subjects in which he wishes to be examined. (*See* paragraph 10 of the Extract printed on page 57.)

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Appendix to Clause 9—*continued.*

The subjects specified in Paragraph 24 (*and referred to in Paragraph* 28, *printed on the foregoing page*) *are as follows* :—

(1) The duties of Regimental Orderly Officers, of Officers Commanding guards, and of Subaltern Officers of guards under Officers of superior rank. (2) The various exercises and evolutions prescribed in the first two parts of the "Field Exercises of the Infantry;" rifle drill and practice; and the theoretical principles of musketry, as defined in the authorized book of instruction. (3) Those parts of the Queen's Regulations and Orders for the Army which relate to the duties and conduct of a Subaltern Officer; the Mutiny Act, and Articles of War, so far as is necessary for the performance of the duties of a Member of a Court-Martial. (4) The Regulations for the Army in regard to the pay and messing of the troops, the supply of clothing and necessaries, and all details regarding the mode of carrying the various articles of the soldier's kit, arms, accoutrements, and ammunition.

General Regulations as to Entrance Examinations.

4. The Entrance Examinations will be conducted by the Civil Service Commissioners, and will take place three times a-year in the months of January, May, and October.

5. Notice will be given from time to time of the day and place of the Examinations.

6. The number of trials allowed will not exceed three.

7. All Candidates, except Graduates and Students from the Universities and Non-Commissioned Officers, will be required to satisfy the Civil Service Commissioners in the following subjects :—

(1) Mathematics,—viz., (*a*) arithmetic, including vulgar and decimal fractions, proportion, and simple interest; (*b*) geometry, not beyond the standard of the first book of Euclid.

(2) French, German, or some other modern language; the examination being limited to translation from the language, and grammatical questions.

(3) Writing English correctly, and in a good legible hand, from dictation.

(4) The elements of geometrical drawing; including the construction of scales, and the use of simple mathematical instruments.

(5) Geography.

8. No marks will be allotted for the above preliminary Examination, excepting for geometrical drawing.

9. Those Candidates only who pass the preliminary Examination, described in paragraph 7, will be allowed to proceed to the further Examination.

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Appendix to Clause 9—*continued.*

10. The subject of the further examination, and the maximum number of marks obtainable for each subject, will be as follows:—

	Marks.
(1) Mathematics,—viz., algebra up to and including quadratic equations; the theory and use of logarithms; geometry; plane trigonometry; and mensuration	3,000
(2) English composition, tested by the power of writing an essay, letter, or précis; English literature, limited to specified authors; and English history, limited to certain fixed periods: the authors and periods being notified beforehand	3,000
(3) Latin	3,000
(4) Greek	2,000
(5) French; the examination to be partly colloquial ..	2,000
(6) German; the examination to be partly colloquial ..	2,000
*(7) Experimental sciences,—viz., (*a*) chemistry and heat; or (*b*) electricity and magnetism	2,000
(8) General and physical geography, and geology ..	2,000
(9) Drawing { free-hand .. .. .. : ..	1,000
(9) Drawing { geometrical	300

Of these nine subjects Candidates will not be allowed to take up more than five nor less than two, exclusive of drawing.

11. In order to secure a proper proficiency in all the subjects taken up by a Candidate, a certain number will be deducted from the marks gained by the Candidate in each subject.

* Subjects (*a*) and (*b*) are alternative; a candidate will not be allowed to take up both.

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Appendix to Clause 10.

(W. O. Form 578.)

APPLICATION FOR PERMISSION TO BE ATTACHED TO A SCHOOL OF INSTRUCTION.

January_____
February_____
March_____
April_____
May_____
June_____
July_____
August_____
September_____
October_____
November_____
December_____

I request permission to attend a course of instruction of one calendar month's duration at the School of Instruction for Officers of Auxiliary Forces at _____.

I shall be able to attend in any of the months against which I have written the word "yes," *see* margin.

I hereby declare that I will conform to the rules of the School of Instruction, and will not leave before the termination of one month from the date of my joining, without the written sanction of the Officer Commanding.

*Name*_____

Rank _____

Corps _____

*Date*_____

FOR OFFICERS OF MILITIA ARTILLERY AND ARTILLERY VOLUNTEERS.

I certify that_____, of the_____, was specially examined by me on the_____and found to be well acquainted with the drill of*_____and with the Carbine Manual and Firing Exercise, and to be able to make readily the following knots, viz., reef, bowline, clove-hitch, 2 half-hitches, timber-hitch, cats-paw, inside clinch.

I also certify that on the_____the necessary Certificate of Proficiency in Infantry Drill was granted to him by_____

*Signed*_____, *Adjutant.*

*Countersigned*_____, *Commanding Militia Regiment or Volunteer Brigade.*

*Date*_____.

* Here insert the description of any gun used by the Corps to which the Officer belongs.

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Appendix to Clause 10—*continued.*

(W. O. Form 578—*continued.*)

FOR OFFICERS OF ENGINEER VOLUNTEERS.

I certify that_____, of the_____was specially examined by me on the_____and found to be well acquainted with the Carbine Manual and Firing Exercise, and that on the_____ the necessary Certificate of Proficiency in Infantry Drill was granted to him by_____.

I also certify that he has studied the following portions of the "Instructions in Military Engineering."

Paragraphs 11–27, 35, 36–44, 90–93, 100–144, 483–541, 588–594.

*Signed*_____, *Adjutant.*

*Countersigned*_____, *Commanding Volunteer Battalion.*

*Date*_____.

FOR OFFICERS OF INFANTRY MILITIA AND RIFLE VOLUNTEERS.

I certify that_____, of the_____was specially examined by me on the_____and found to be well acquainted with Part I, Field Exercise, and with the Rifle Manual and Firing Exercise.

*Signed*_____, *Adjutant.*

*Countersigned*_____, *Commanding Militia Regiment or Volunteer Battalion.*

*Date*_____.

To

The Inspector-General of Auxiliary Forces,
War Office,
Pall Mall.

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Appendix to Clause 10—*continued.*

(W. O. Form 1589.)

CERTIFICATE OF PROFICIENCY FOR FIELD OFFICERS OF MILITIA ARTILLERY AND ARTILLERY VOLUNTEERS, ATTENDING A SCHOOL OF INSTRUCTION.

INFANTRY DRILL, &c.

We hereby certify that _____, of the _____ has been this day examined by us, that he is conversant with the drill of a battalion, the proper mode of route marching, and the duties of guards, and that he can ride.

Signatures of Board of Examining Officers appointed by General Officer Commanding District, or formed in Regiment of Infantry to which the Officer may have been attached .. .. } _____

Station _____

Date _____

ARTILLERY DRILL, &c.

I certify that _____, of the _____ is thoroughly acquainted with, and capable of giving instruction in the drills of* _____

_____

_____

_____

_____

* Here insert a description of the guns used by the Corps to which the Officer belongs, and of any other guns of which he may have acquired the same knowledge.

Should the Officer have proved himself competent to carry on practice without the supervision of an Officer of the Royal Artillery, insert after the word "drills," *and to superintend the practice of, and annex a special report on, the Officer's qualifications in this respect.*

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Appendix to Clause 10—*continued.*

(W. O. Form 1589—*continued*).

That he has a thorough knowledge of their ammunition, and the following methods of mounting and dismounting them, viz*. :—

_____

_____

_____

_____

_____

Signature of Officer Commanding School .. .. } _____

Station _____

Date _____

N.B.—Should the officer after obtaining a certificate rejoin the School for a second month, here add the further knowledge of drill, &c. he may have acquired.

_____

_____

_____

_____

_____

Signature of Officer Commanding School .. .. } _____

Station _____

Date _____

* Here insert the different methods which the Officer has learnt.

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Appendix to Clause 10—*continued.*

(W. O. Form 1590.)

CERTIFICATE OF PROFICIENCY FOR CAPTAINS AND SUB-ALTERNS OF ARTILLERY MILITIA AND ARTILLERY VOLUNTEERS ATTENDING A SCHOOL OF INSTRUCTION.

INFANTRY DRILL, &c.

We certify that_____, of the_____ has this day been examined by us, and that he is conversant with the drill of a Company in close order, can command a guard, and is acquainted with the mode of marching reliefs and posting sentries.

Also that in his written answers to questions he has expressed himself with*_____.

Signature of Board of Examining Officers appointed by General Officer Commanding District, or formed in Regiment of Infantry to which the Officer may have been attached. _____

*Station*_____

*Date*_____

ARTILLERY DRILL, &c.

I certify that_____, of the_____ is thoroughly acquainted with and capable of giving instruction in the drills of†_____

_____

_____

_____

_____

* Here insert "clearness" or "tolerable clearness," as the case may be.

† Here insert a description of the guns used by the Corps to which the Officer belongs, and of any other guns of which he may have acquired the same knowledge. Should the Officer have proved himself competent to carry on practice without the supervision of an Officer of the Royal Artillery, insert after the word "drills," *and to superintend the practice of, and annex a special report as to the Officer's qualifications in this respect.*

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Appendix to Clause 10—*continued.*

(W. O. Form 1590—*continued.*)

That he has a thorough knowledge of their ammunition, and the following methods of mounting and dismounting them, viz. :—*

_____

_____

_____

_____

_____

Signature of Officer Commanding School .. .. } _____

Station _____

Date _____

N.B.—Should the Officer after obtaining a Certificate rejoin the School for a second month, here add the further knowledge of drills, &c., he may have acquired.

_____

_____

_____

_____

_____

Signature of Officer Commanding School .. .. } _____

Station _____

Date _____

* Here insert the different methods which the Officer has learnt.

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Appendix to Clause 10—*continued.*

(W. O. Form 1591.)

CERTIFICATE OF PROFICIENCY FOR FIELD OFFICERS OF ENGINEER VOLUNTEERS ATTENDING A SCHOOL OF INSTRUCTION.

INFANTRY DRILL.

We hereby certify that _____, of the _____ has this day been examined by us, that he is conversant with the drill of a Battalion, the proper mode of route marching, and the duties of guards, and that he can ride.

Signature of Board of Examining Officers appointed by General Officer Commanding District, or formed in Regiment of Infantry to which the Officer may have been attached .. .. .. } _____

Station _____

Date _____

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Appendix to Clause 10—*continued.*

(W. O. Form 1591—*continued.*)

ENGINEERING DUTIES.

I certify that _____, of the _____ has passed through this School of Instruction, and that he is well acquainted with and competent to superintend, the execution of those portions of the "Instructions in Military Engineering" against which the word *Yes* is written in the column for that purpose.*

Enter "Yes" when necessary.	No.	Instruction in Military Engineering.	
		Paragraphs.	Subjects.
	1	11–27 & 35.	Making and estimating for gabions and fascines.
	2	36–44. 90–93.	Trenches. Rifle pits.
	3	100–144.	Tracing, estimating, and executing batteries.
	4	154–157. 159–171.	Accessories to batteries.
	5	344–347. 366–395.	General principles of bridges, measurements without instruments, knotting and splicing.
	6	429–437.	Bridges of casks.
	7	446–464. 470–474.	Spar bridges. Trestle bridges.
	8	483–489. 510–511.	Defence of positions. Defence of posts.
	9	490–509. 512–516.	Obstacles. Hasty entrenchments.
	10	517–527.	Field works.
	11	528–536.	Hasty field redoubt.
	12	536–541. 588–594.	Field kitchens. Boning and levelling.

Signature of Officer Commanding School _____

Station _____

Date _____

* The subjects numbered 1, 2, 3, and 8, are obligatory, and the Candidate must be proficient in at least two other numbers chosen from the above list.

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Appendix to Clause 10—*continued.*

(W. O. Form 1592.)

CERTIFICATE OF PROFICIENCY FOR CAPTAINS AND SUB-ALTERNS OF ENGINEER VOLUNTEERS ATTENDING A SCHOOL OF INSTRUCTION.

INFANTRY DRILL.

We hereby certify that_____, of the_____ has been this day examined by us, and that he is conversant with the drill of a Company in close and extended order, and able to give instruction in the same; that he can command a guard, and is acquainted with the proper mode of marching reliefs and posting sentries.

Also that in his written answers to questions he has expressed himself with*_____.

Signature of Board of Examining Officers appointed by General Officer Commanding District, or formed in Regiment of Infantry to which the Officer may have been attached .. .. .. _____

Station _____

Date _____

* Here insert "clearness" or "tolerable clearness," as the case may be.

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Appendix to Clause 10—*continued.*

(W. O. Form 1592—*continued.*)

ENGINEERING DUTIES.

I certify that _____, of the _____ has passed through this School of Instruction, and that he is acquainted with, and competent to take charge of the execution of those portions of the "Instructions in Military Engineering" against which the word *Yes* is written in the columns for that purpose.*

Enter "Yes" when necessary.	No.	Instruction in Military Engineering.	
		Paragraphs.	Subjects.
	1	11–27 & 35.	Making and estimating for gabions, and fascines.
	2	36–44. 90–93.	Trenches. Rifle pits.
	3	100–144.	Tracing, estimating, and executing batteries.
	4	154–157. 159–171.	Accessories to batteries.
	5	344–347. 366–395.	General principles of bridges, measurements without instruments, knotting and splicing.
	6	429–437.	Bridges of casks.
	7	446–464. 470–474.	Spar Bridges. Trestle bridges.
	8	483–489. 510–511.	Defence of positions Defence of Posts.
	9	490–509. 512–516.	Obstacles. Hasty entrenchments.
	10	517–527.	Field works.
	11	528–536.	Hasty field redoubt.
	12	536–541. 588–594.	Field kitchens. Boning and levelling.

Signature of Officer Commanding School _____

Station _____

Date _____

* The subjects numbered 1, 2, 3, and 8, are obligatory, and the Candidate must be proficient in at least two other numbers chosen from the above list.

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Appendix to Clause 10—*continued.*

(W. O. Form 1593.)

CERTIFICATE OF PROFICIENCY FOR FIELD OFFICERS OF INFANTRY MILITIA AND RIFLE VOLUNTEERS ATTENDING A SCHOOL OF INSTRUCTION.

I certify that_____, of the_____ has passed through this School of Instruction, and is conversant with the drill of a company and of a battalion, and able to give instruction in the same.

That he can command a battalion in brigade.

That he is competent to superintend instruction in aiming and position drill, and to superintend blank firing and ball practice.

That he is acquainted with the proper mode of route marching, and the duties of guards.

Also that he can ride.

*_____

*Signature of Officer Commanding School*_____

*Station*_____

*Date*_____

* Here add whether the Officer has been shown the mode of posting picquets and their sentries, and the duties of Orderly Officer, and whether he has attended lectures, and if so, on what subjects.

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Appendix to Clause 10—*continued.*

(W. O. Form 1583.)

CERTIFICATE OF PROFICIENCY FOR CAPTAINS AND SUB-ALTERNS OF INFANTRY MILITIA AND RIFLE VOLUNTEERS ATTENDING A SCHOOL OF INSTRUCTION.

I certify that_____, of the_____, has passed through this School of Instruction, and is conversant with the drill of a company in close and extended order, and able to give instruction in the same.

That he can command a Company in Battalion.

That he is competent to instruct a squad in aiming and position drill, and to superintend blank firing and ball practice.

That he can command a guard, and is acquainted with the mode of marching reliefs, and posting sentries.

Also that in his written answers to questions he has expressed himself with*_____.

†_____

_____

_____

_____

Signature of the Officer Commanding School _____

Station _____

Date _____

* Here insert "clearness" or "tolerable clearness," as the case may be.

† Here add whether the Officer has been shown the mode of posting picquets and their sentries, and the duties of Orderly Officer, and whether he has attended ures, and, if so, on what subjects.

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Appendix to Clause 10—*continued.*

(W.O. Form 870.)

SCHOOL OF INSTRUCTION FOR OFFICERS OF
AUXILIARY FORCES AT _____

Date _____

Sir,

I have the honour to report for the information of the Secretary of State that the undermentioned Officers have passed through this School of Instruction, and obtained Certificates of Proficiency.

Regiment.	Rank.	Name.	Date of Joining.	Date of Leaving	Whether provided with Quarters.	Whether attended a previous course, and, if so, when and for what period.	Remarks.

I have the honour to be,

Sir,

Your obedient Servant,

The Under Secretary of State,
War Office, London, S.W.

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Appendix to Clause 10—*continued.*

(W.O. Form 870—*continued.*)

DIARY OF DRILLS, LECTURES, &c., attended by Officers under instruction at the School of Instruction for Officers of Auxiliary Forces, at_____, during the month of_____, 18____.

	Morning.	Afternoon.	Remarks.
1st			
2nd			
3rd			
4th			
5th			
6th			
7th			
8th			
9th			
10th			
11th			
12th			
13th			
14th			
15th			
16th			
17th			
18th			
19th			
20th			
21st			
22nd			
23rd			
24th			
25th			
26th			
27th			
28th			
29th			
30th			
31st			

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(W. O. Form 870—*continued.*)

GENERAL OBSERVATIONS.

*Signature of Commandant*_____

*Station*_____

*Date*_____

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Appendix to Clause 11.

CONFIDENTIAL. W. O. Form 1627.

FORM of Recommendation of an Officer of the _____ Regiment of _____ for an Adjutancy in the Auxiliary Forces.

Branch of Auxiliary Forces in which the Candidate wishes to obtain an Adjutancy.	Name.	Rank.	Age.	Native County.	Length of Service.	Whether served as Commissioned Adjutant.	Whether obtained a Certificate at the Staff College.	Whether obtained Certificate at School of Musketry, and, if so, of what Class.	Whether Candidate rides well.	General Remarks by Commanding Officer as to qualifications, and especially as to aptitude for imparting instruction.

Signature and Rank of Officer Commanding } _____

Regiment _____

Station _____

Date _____

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Appendix to Clause 15.

G. O. 27 of 1872.—Musketry.

The following alterations in the present system of Musketry Instruction having been sanctioned.—to take effect from the commencement of the Annual Course of 1872–3,—the emendations contained in Appendix A will be made in the last edition of the Musketry Regulations, dated 1st March, 1870, viz.—

1. The recruits are to execute Target Practice as follows: —1st period, at every 50 yards from 100 to 250 yards; 2nd period, from 300 to 450 yards; 3rd period, from 500 to 650 yards.

2. All recruits and trained soldiers are to execute the 2nd period of target practice, the former from 300 to 450 yards,—the latter from 400 to 600 yards,—before a classification is made.

3. In the first class the trained soldiers may fire in any position, the recruits only at the last two distances; but no artificial rests are to be used.

4. The figure of merit is to be established from the average points obtained in the 1st and 2nd periods, the aggregate total points to be divided by the number of men who commenced the 1st period, *plus* the average points obtained in volley firing, but *minus* the per centage of 3rd class shots at final classification.

5. A summary,—appendix B,—recording the result of the volley, independent and skirmishing practices has been substituted for the diagram, and all fair hits and ricochets (but not hits by fragments of bullets) found on the target will count two points. *Bull's eyes will no longer count four in these practices.*

6. The number of times that extra position drill and and judging distance practice has been performed will not in future be entered in the monthly musketry diary and in the Inspector's reports, but Commanding Officers are nevertheless specially enjoined to have these exercises frequently executed in accordance with the Musketry Regulations.

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APPENDIX A TO G. O. 27.

Page.	Para.	Line.	
8	7	3	Dele "platoon," insert "volley and independent."
11	6	17	Dele "platoon," insert "volley independent."
13	13	5	Dele "diagrams," insert "summaries."
13	15	7 & 12	Dele "diagrams" and "diagram," insert "summaries" and "summary."
46	5	4	Dele "and the number" to end of para.
53	8	1	Add "s" to "instructor."
61	3	7	Dele "the," insert "experimental" and add "s" at end of "purpose."
65	17	2	Dele "diagram," insert "summary."
68	33	8	Dele "50," insert "250" after 200."
69	"	3	Dele "250," insert "450" after "400."
"	"	13	Dele "450," insert "650" after "600."
70	34	4	Dele "(in the 1st class, etc., to Infantry," insert "in any position, if preferred, by recruits at 600 and 650 yards, and drilled soldiers in the 1st class only, but no artificial rests are to be used."
71	38	2	Dele "50," and "200," insert "100" and "250."
"	39	6	Dele "from which" to end of para.; insert "*but no classification is to be made at the end of this period.*"
"	40	4	Dele "second and" the "s" in "periods" and para. to be renumbered 42.
"	41	2	Dele "in two classes, viz., second and third;" insert "as follows: Recruits at every 50 yards from 300 to 450 yards, the drilled soldier at 400, 500, 550, and 600 yards," and para. to be renumbered 40.
"	42	4	Dele "a second," insert "as well as from the total points obtained in 1st period a."
"	"	5	Dele "men" to end of para.; insert "those men who have obtained 36 and 30 points in the 1st and 2nd periods respectively, are to be formed into a first class; those who obtained 36 points in 1st period, but failed to obtain 30 points in the 2nd period, will practise again in the 2nd class; and those who failed to obtain 36 points in the 1st period will practise again in the 3rd class.' Para. to be renumbered 41.
72	43	1	Dele "the case of," insert "this period."
"	"	2	Dele "the second."
"	"	3	Dele "class in this period, is to," insert "will."
"	"	3	Dele "third," insert "first."
"	"	4	Dele "class," insert "period."
"	"	7	Interpolate after "upwards" "in the 1st and 2nd periods respectively."
"	"	8	After "class," insert "those who obtain 60 points in the 1st and 2nd periods together, will pass into the 2nd class, and those who fail to obtain 60 points therein will remain in 3rd class."
72	45	4	After "made," insert "when those men who obtain 36 and 30 points in the 3rd and 2nd classes in this period, provided the former had previously made 30 points in the 2nd period, will pass into the 1st class; those who obtain 36 points in the 3rd class but failed to obtain 30 points in the 2nd period will pass into the 2nd class, and those who fail to obtain 36 points, although they obtained 30 points in the 2nd period, will remain in the 3rd class.
"	48	4	Dele "shots hitting" to end of para., insert "fair hits and ricochets (but not hits by fragments of bullets) found on the target are to be counted two points."
"	51	2	Dele "the men of the third class," insert "casuals."

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Appendix to Clause 15—*continued.*

Appendix A to G. O. 27—*continued.*

Page.	Para.	Line.	
73	55	4	Dele "shots hitting" to "points" in 5th line, insert "fair hits and ricochets (but not hits by fragments of bullets) found on the target are to be counted two points."
74	58	5	Dele "mark," insert "take:" dele "diagram," insert "summary."
"	"	8	Dele "diagram," insert "summary."
74	59	1	Dele "diagrams," insert "summaries."
"	"	5	Dele "diagram," insert "summary."
"	"	10	Dele "diagrams," insert "summaries."
75	62	4	After "first" insert "and second," add "s" to "period," also "the aggregate points to be divided by the number of men who commenced the 1st period."
"	"	6	Dele "Percentage of 1st class, etc." to end of para., insert "Minus the percentage of 3rd class shots at final classification."
"	"	"	Dele note and table at foot of page.
76	64	9	Insert "In" before "The," dele "class to," insert "period." Line to read "In the 2nd period repeat the."
"	"	10	Dele "third class," insert "1st period."
"	"	15	Insert "In" before "The" dele "class to," insert "period."
"	"	17	Do. do. do.
"	"	20	Do. do. do.
"	"	24	Do. do. do.
"	—	—	Insert as "note" at bottom of page "The classification of men who execute *two periods only*, at ranges over 300 and under 600 yards, will be in accordance with that prescribed in para. 43, page 72, substituting 30 points in 2nd period, instead of 36 to pass into the 1st class.
83	17	9	Dele "300," insert "305."
"	"	13	Dele "600," insert "605."
85	28	10	Dele "The number," etc. to "diary" in line 12.
94	8	—	Dele para.
95	9	6	Dele "diagrams," insert "summaries."
99	9	8	After "1st" insert "and second," also "s" at end of "period."
99	13	5	Dele "second and" and "s" in "periods."
101	25	1	Dele "diagram," insert "summary," do. in margin.
"	"	3	Dele "by a mark thus O."
"	26	2	Dele "the back of."
"	"	3	Dele "except," insert "and," dele "when."
"	"	4	Dele "at the foot of the diagram of," insert "opposite."
"	"	5	Dele "respective."
"	27	1 & 9	Dele "diagrams" and "diagram," insert "summaries" and "summary."
"	28	2	Dele "diagrams," insert "summaries."
102	29	1 & 5	Do. do.
103	32	3	Dele "the dates" to "performed," in 5th line.
"	"	21	Dele "annual course of," insert "1st period of target."
104	34	41	Dele "diagrams," insert "summaries."
107	41	13	Dele do. do. do.
118	5	8	Dele do. do. do.
122	5	5	Dele do. do. do.
123	6	1	Dele "Diagrams," insert "Summaries."

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Appendix to Clause 19.

INSTRUCTIONS FOR THE GUIDANCE OF OFFICERS INSPECTING MILITIA REGIMENTS.

1. The Inspection of a Militia Regiment will be conducted with the same strictness and scrutiny as in the case of a Regiment of the Line.

2. The Inspection should be divided into two parts, viz.:—the Barrack Yard and the Review Inspection. One of them will take place in the morning, and the other in the afternoon; or at the discretion of the Inspecting Officer, they may take place on successive days.

3. At the Barrack Yard Inspection the men will be individually inspected in the ranks, the arms examined, a certain number of kits laid out, and the Subalterns called out to Drill.

4. The Books and Accounts will be examined, and the Stores Magazine, and Staff-Quarters visited, also the Barrack Rooms, if the Regiment is in Barracks.

5. The Militia Reserve men of previous years will, either at the Barrack Yard Inspection, or after the Review Inspection, be directed to fall out of the ranks, in order that they may be specially inspected and reported upon. All absentees will be accounted for.

6. Men who volunteer for the Militia Reserve for the current year will also parade for the Inspection of the Inspecting Officer, who will report his opinion of them.

7. Nominal Rolls of Reserve men will be handed to the Inspecting Officers by Captains of Companies. These Rolls will not be required at the War Office, but will be deposited in the Regimental Orderly Room.

8. Not less than one Field Officer and two Captains will be called upon to Drill the Battalion, and two or three Subalterns will fall in with a Company, and Drill it in turn in presence of the Inspecting Officer. The names of the Officers so called out will be mentioned in the Inspection Report with an opinion as regards their proficiency.

9. Inspecting Officers will report on the efficiency of the Field Officers and Adjutants both with respect to age and knowledge of their duty; they will also report upon the ages and efficiency of the Serjeants of the Permanent Staff.

10. They will report whether the Musketry Orders of the Militia have been carried out, and if not, the cause of deviation in each case; and will minutely examine the Diaries of Parades with respect to the system of drill.

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Appendix to Clause 26.

COPY OF REGULATION.

27. If the Payee be unable to write, he must sign the receipt by making his mark, to be witnessed in writing, as for example:—

JOSEPH ALLEN, × his mark.	Witness, JOHN FULLER, No. 3, High Street, Leicester.

The Witness must sign his name with his address in the presence of the Paying Officer, who must then certify the payment by adding his initials. The Witness must be known to the Paying Officer, but it is desirable (though not imperative) that he be not connected with the office.

In no case must the Officer who pays the order act as Witness. It is not necessary that the Witness should be personally acquainted with the Payee.

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Appendix to Clause 26—*continued.*

Postal dated

Stamp

_____ Regiment of Militia.

No. _____ Company.

Training from _____ to _____ 187__.

To the Postmaster of _____.

Be good enough to issue the following Orders which are required by the _____ _____.

_____ *Adjutant.*

Regimental Number.	To whom Payable.		Office at which Payable.	Number of Order.	[To be left blank].	Amount of Order.			Commission.			Signature acknowledging Receipt of Bounty, &c., as per Order.	Remarks.
	Surname.	Christian Name.					s.	d.	£	s.	d.		

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Appendix to Clause 30.

(W. O. Form 525.)

I request permission to be attached to the _____ Regiment of _____, for a period of one calendar month; and I hereby promise that I will obey the orders of the Officer Commanding, and will not ease attendance at the drills ordered by him until the expiration of the above period, unless I should receive his written authority to do so.

Name _____

Rank _____

Corps _____

Date _____

FOR OFFICERS APPLYING TO BE ATTACHED TO A CAVALRY REGIMENT.

I certify that _____, of the _____ can ride well, and that he is well acquainted with the Carbine and Sword Exercise.

Signed _____, *Adjutant.*

Countersigned _____ *Commanding Volunteer Corps.*

FOR OFFICERS APPLYING TO BE ATTACHED TO A BATTERY OF ROYAL ARTILLERY.

I certify that _____, of the _____ is well acquainted with Parts I. and II. of the Infantry Field Exercise (Skirmishing excepted), and with the Carbine Manual and Firing Exercises; and that he can readily make the following knots, viz., reef, bowline, close-hitch, two half-hitches, timber-hitch, cat's-paw, inside clinch.

Signed _____ *Adjutant.*

Countersigned _____ *Commanding Volunteer Brigade.*

Date _____.

FOR OFFICERS APPLYING TO BE ATTACHED TO AN INFANTRY REGIMENT.

I certify that _____, of the _____ is well acquainted with Part I. Field Exercise, and with the * Manual and Firing Exercise.

Signed _____ *Adjutant.*

Countersigned _____, *Commanding Volunteer Brigade or Battalion.*

* Here insert Carbine or Rifle, as the case may be.

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Appendix to Clause 30—*continued.*

(W. O. Form 526.)

I request permission to be attached to the _____ Regiment of Militia for the period of its annual training; and I hereby promise that I will obey all orders given by the Officer Commanding, and that I will not quit the Regiment before the expiration of the training period without the written authority of the Officer Commanding.

Name _____

Rank _____

Corps _____

Date _____

I certify that _____, of the _____ is well acquainted with Part I. Field Exercise and with the * _____ Manual and Firing Exercise.

Signed _____, *Adjutant.*

Countersigned _____ *Commanding Volunteer Brigade or Battalion.*

---

* Here insert Carbine or Rifle, as the case may be.

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Appendix to Clause 30—*continued.*

(W. O. Form 826.)

Sir,

I have the honour to report for the information of the Secretary of State that Certificates of Proficiency have been granted to the undermentioned Officers of Volunteers:—

Regiment.	Rank.	Name.

The undermentioned Officers of Artillery and Engineer Volunteers have also been granted Certificates of Proficiency so far as regards Infantry Drill:—

Regiment.	Rank.	Name.

The Examining Board consisted of the following Officers:—

_____ *Rank and Name.*

_____ *Regiment.*

_____ *Rank and Name.*

_____ *Regiment.*

_____ *Rank and Name.*

_____ *Regiment.*

I have the honour to be,

Sir,

Your obedient Servant,

The Under Secretary of State,
War Office, London, S.W.

Army List.

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(W. O. Form 527.)

CERTIFICATE OF PROFICIENCY FOR FIELD OFFICERS OF LIGHT HORSE VOLUNTEERS.

We certify that_____ of the_____ is conversant with and able to give instruction in the evolutions of a regiment of cavalry.

That he can ride well.

That he is competent to superintend instruction in carbine and sword exercise, in aiming and position drill, and in blank firing and ball practice.

Also that he is conversant with and able to give instruction in the duties of Escorts, Advanced and Rear Guards, Patrols, Picquets, and Foraging Parties.

Signatures of Board of Examining Officers appointed by General Officer Commanding District, or formed in Regiment of Cavalry to which the Officer may have been attached ..

_____

_____

_____

*Station*_____

*Date*_____

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Appendix to Clause 30—*continued.*

(W. O. Form 528.)

CERTIFICATE OF PROFICIENCY FOR CAPTAINS, SUBALTERNS, AND SERJEANTS OF LIGHT HORSE VOLUNTEERS.

We certify that _____, of the _____ is conversant with and able to give instruction in the carbine and sword exercises.

That he can ride well.

That he is able to drill a troop in the evolutions prescribed in the Cavalry Regulations.

That he is competent to instruct a squad in aiming and position drill, and to superintend blank firing and ball practice.

That he is conversant with the duties of Escorts, Advanced and Rear Guards, Patrols, Picquets, and Foraging Parties.

Also that in his written answers to questions he has expressed himself with* _____

Signature of Board of Examining Officers appointed by General Officer Commanding District, or formed in Regiment of Cavalry to which the Officer may have been attached .. _____ _____ _____

In the case of a Serjeant, signature of the Adjutant, countersigned by the Officer Commanding Volunteer Corps .. .. .. _____ _____

Station _____

Date _____

* Here insert "clearness" or "tolerable clearness," as the case may be.

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Appendix to Clause 30—*continued.*

(W. O. Form 580.)

CERTIFICATE OF PROFICIENCY FOR FIELD OFFICERS OF ARTILLERY VOLUNTEERS WHO HAVE NOT ATTENDED A SCHOOL OF INSTRUCTION.

INFANTRY DRILL, &c.

We hereby certify that_____, of the_____ has been this day examined by us, that he is conversant with the drill of a battalion, the proper mode of route marching, and the duties of guards, and that he can ride.

Signature of Board of Examining Officers appointed by General Officer Commanding District, or formed in any Regiment of Infantry to which the Officer may have been attached .. .. _____

_____

*Station*_____

*Date*_____

ARTILLERY DRILL, &c.

We certify that_____, of the_____ is acquainted with the carbine manual and firing exercise.

That he is thoroughly acquainted with, and capable of giving instruction in the drills of* _____

_____

_____

_____

_____

* Here insert a description of the guns used by the Corps to which the Officer belongs, and of any other guns of which he may have acquired the same knowledge.

Should the Officer have proved himself competent to carry on practice without the supervision of an Officer of the Royal Artillery, insert after the word "drills," *and to superintend the practice of, and annex a special report as to the Officer's qualifications in this respect.*

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Appendix to Clause 30—*continued.*

(W. O. Form 580—*continued.*)

That he has a thorough knowledge of their ammunition, and the following methods of mounting and dismounting them, viz*. :—

_____

_____

_____

_____

_____

Signature of Board of Examining Officers appointed by General Officer Commanding District .. .. _____

_____

Station _____

Date _____

* Here insert the different methods which the Officer has learnt.

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Appendix to Clause 30—*continued.*

(W. O. Form 581).

CERTIFICATE OF PROFICIENCY FOR CAPTAINS, SUBALTERNS WHO HAVE NOT ATTENDED A SCHOOL OF INSTRUCTION, AND FOR SERJEANTS OF ARTILLERY VOLUNTEERS.

INFANTRY DRILL, &c.

We certify that_____, of the_____ has this day been examined by us, and that he is conversant with the drill of a Company in close order, can command a guard, and is acquainted with the mode of marching reliefs and posting sentries.

Also that in his written answers to questions he has expressed himself with* _____

Signature of Board of Examining Officers appointed by General Officer Commanding District, or formed in Regiment of Infantry to which the Officer may have been attached .. _____

In the case of a Serjeant signature of Adjutant, countersigned by the Officer Commanding Volunteer Brigade .. .. _____

*Station*_____

*Date*_____

ARTILLERY DRILL, &c.

We certify that_____, of the_____ is well acquainted with the carbine manual and firing exercises, and that he is also thoroughly acquainted with and capable of giving instruction in the drills of†_____

* Here insert "clearness" or "tolerable clearness," as the case may be.

† Here insert a description of the guns used by the Corps to which the Candidate belongs, and of any other guns of which he may have acquired the same knowledge. Should the Candidate have proved himself competent to carry on practice without the supervision of an Officer of the Royal Artillery, insert after the word "drills," *and to superintend the practice of, and annex a special report as to the Candidate's qualifications in this respect.*

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Appendix to Clause 30—*continued.*

(W. O. Form 581—*continued.*)

That he has a thorough knowledge of their ammunition, and the following methods of mounting and dismounting them, viz:—*

_____

_____

_____

_____

_____

Signature of Board of Examining Officers appointed by General Officer Commanding District .. .. _____ _____ _____

In the case of a Serjeant signature of Adjutant, countersigned by the Officer Commanding Volunteer Brigade .. .. _____ _____

Station _____

Date _____

* Here insert the different methods which the Candidate has learnt.

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(W. O. Form 585.)

CERTIFICATE OF PROFICIENCY FOR FIELD OFFICERS OF ENGINEER VOLUNTEERS WHO HAVE NOT ATTENDED A SCHOOL OF INSTRUCTION.

INFANTRY DRILL.

We hereby certify that _____, of the_____ has this day been examined by us, that he is conversant with the drill of a Battalion, the proper mode of route marching, and the duties of guards, and that he can ride.

Signature of Board of Examining Officers appointed by General Officer Commanding District, or formed in any Regiment of Infantry to which the Officer may have been attached .. .. _____ _____

*Station*_____

*Date*_____

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Appendix to Clause 30—*continued.*

(W. O. Form 585—*continued.*

ENGINEERING DUTIES.

We certify that _____, of the _____ is well acquainted with, and competent to superintend, the carbine manual and firing exercises, and the execution of those portions of the "Instructions in Military Engineering," or of the "Sappers Manual," against which the word *Yes* is written in the column for that purpose.*

Enter "Yes" where necessary.	No.	Instruction in Military Engineering.		Enter "Yes" where necessary.	No.	The Sappers' Manual.	
		Paragraphs.	Subjects.			Reference.	Subjects.
	1	11–27 & 35.	Making and estimating for gabions and fascines.		1	Chap. I., Sec. 1–12.	Hasty defences.
	2	36–44. 90–93.	Trenches. Rifle Pits.		2	Chap. I., Sec. 12–23. Chap. II., Sec. 24–32.	Defence of posts. Field works.
	3	100–144.	Tracing, estimating, and executing batteries.		3	Chap. II., Sec. 33–45.	Defilade and obstacles, &c.
	4	154–157. 159–171.	Accessories to batteries.		4	Chap. III.	Batteries.
	5	344–347. 366–395.	General principles of bridges, measurements without instruments, knotting, and splicing.		5	Chap. IV., Sec. 56–62.	Throwing up earthworks.
	6	429–437.	Bridges of casks.		6	Chap. IV., Sec. 63–68.	Execution of the work.
	7	446–464. 470–474.	Spar bridges. Trestle bridges.		7	Chap. V.	Revetting materials.
	8	483–489. 510–511.	Defence of positions. Defence of posts.		8	Chap. VI.	Revetments.
	9	490–509. 512–516.	Obstacles. Hasty entrenchments.		9	Chap. VII.	Details of batteries.
	10	517–527.	Field works.		10	Chap. X. From instruction.	Field kitchens. Boning and levelling.
	11	528–536.	Hasty field redoubt.		11	From instruction.	Trenches, &c.
	12	536–541. 588–594.	Field kitchens. Boning and levelling.		12	From instruction.	Bridges of casks.

Signature of Board of Examining Officers appointed by General Officer Commanding District .. .. _____

_____

Station _____

Date _____

* The Candidate for a certificate of proficiency may elect the subjects either from the "Instruction in Military Engineering" or from the "Sappers' Manual." In the former case Nos. 1, 2, 3, and 8, are obligatory, and in the latter case Nos. 1, 2, 5, 6, and 7; in either case he must be proficient in at least two other numbers chosen from the same list.

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Appendix to Clause 30—*continued.*

(W. O. Form 596.)

CERTIFICATE OF PROFICIENCY FOR CAPTAINS AND SUB-ALTERNS WHO HAVE NOT ATTENDED A SCHOOL OF INSTRUCTION, AND FOR SERJEANTS, OF ENGINEER VOLUNTEERS.

INFANTRY DRILL.

We hereby certify that_____, of the_____ has been this day examined by us, and that he is conversant with the drill of a Company in close and extended order, and able to give instruction in the same. That he can command a guard, and is acquainted with the proper mode of marching reliefs and posting sentries.

Also that in his written answers to questions he has expressed himself with* _____

Signature of Board of Examining Officers appointed by General Officer Commanding District, or formed in Regiment of Infantry to which the Officer may have been attached .. _____

In the case of a Serjeant, signature of Adjutant, countersigned by the Officer Commanding Volunteer Battalion .. .. _____

Station _____

Date _____

---

* Here insert "clearness" or "tolerable clearness," as the case may be.

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Appendix to Clause 30—*continued.*

(W. O. Form 596—*continued.*)

ENGINEERING DUTIES.

We certify that _____, of the _____ is well acquainted with, and competent to give instruction in the carbine manual and firing exercises, and to take charge of the execution of those portions of the "Instructions in Military Engineering," or of the "Sappers' Manual," against which the word *Yes* is written in the columns for that purpose.*

Enter "Yes" where necessary.	No.	Instruction in Military Engineering.		Enter "Yes" where necessary.	No.	The Sappers' Manual.	
		Paragraphs.	Subjects.			Reference.	Subjects.
	1	11–27 & 35.	Making and estimating for gabions and fascines.		1	Chap. I., Sec. 1–12.	Hasty defences.
	2	36–44. 90–93.	Trenches. Rifle pits.		2	Chap. I., Sec. 12–23. Chap. II., Sec. 24–32.	Defence of posts. Field works.
	3	100–144.	Tracing, estimating, and executing batteries.		3	Chap. II., Sec. 33–45.	Defilade and obstacles, &c.
	4	154–157. 159–171.	Accessories to batteries.		4	Chap. III.	Batteries.
	5	344–347. 366–395.	General principles of bridges, measurements without instruments, knotting, and splicing.		5	Chap. IV., Sec. 56–62.	Throwing up earthworks.
	6	429–437.	Bridges of casks.		6	Chap. IV., Sec. 63–68.	Execution of the work.
	7	446–464. 470–474.	Spar bridges. Trestle bridges.		7	Chap. V.	Revetting materials.
	8	483–489. 510–511.	Defence of positions. Defence of posts.		8	Chap. VI.	Revetments.
	9	490–509. 512–516.	Obstacles. Hasty entrenchments.		9	Chap. VII.	Details of Batteries.
	10	517–527.	Field works.		10	Chap. X. From instruction.	Field kitchens. Boning and levelling.
	11	528–536.	Hasty field redoubt.		11	From instruction.	Trenches, &c.
	12	536–541 588–594.	Field kitchens. Boning and levelling.		12	From instruction.	Bridges of casks.

Signature of Board of Examining Officers appointed by General Officer Commanding District .. .. _____

In the case of a Serjeant, signature of the Adjutant, countersigned by the Officer Commanding Volunteer Battalion .. .. .. _____

Station _____

Date _____

* The Candidate for a certificate of proficiency may elect the subjects, either from the "Instruction in Military Engineering," or from the "Sappers' Manual." In the former case Nos. 1, 2, 3, and 8, are obligatory, and in the latter case Nos. 1, 2, 5, 7, and 8; in either case he must be proficient in at least two other numbers chosen from the same list, and his proficiency will be entered in the proper column.

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Appendix to Clause 30—*continued.*

(W. O. Form 544.)

CERTIFICATE OF PROFICIENCY FOR FIELD OFFICERS OF RIFLE VOLUNTEERS, WHO HAVE NOT ATTENDED A SCHOOL OF INSTRUCTION.

We certify that _____, of the _____ is conversant with the drill of a company and of a battalion, and able to give instruction in the same.

That he can command a battalion in brigade.

That he is competent to superintend instruction in aiming and position drill, and to superintend blank firing and ball practice.

That he is acquainted with the proper mode of route marching, and the duties of guards.

Also that he can ride.

* _____

_____

_____

_____

Signature of Board of Examining Officers appointed by General Officer Commanding District, or formed in Line or Militia Regiment to which the Officer may have been attached .. { _____ _____

Station _____

Date _____

* Here add whether the Officer has been shown the mode of posting picquets and their sentries, and the duties of Orderly Officer, and whether he has attended lectures, and if so, on what subjects.

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Appendix to Clause 30—*continued.*

(W. O. Form 562.)

CERTIFICATE OF PROFICIENCY FOR CAPTAINS AND SUBALTERNS WHO HAVE NOT ATTENDED A SCHOOL OF INSTRUCTION, AND FOR SERJEANTS, OF RIFLE VOLUNTEERS.

We certify that _____, of the _____ is conversant with the drill of a company in close and extended order, and able to give instruction in the same.

That he can command a Company in Battalion.

That he is competent to instruct a squad in aiming and position drill, and to superintend blank firing and ball practice.

That he can command a guard and is acquainted with the mode of marching reliefs, and posting sentries.

Also that in his written answers to questions he has expressed himself with* _____

† _____

_____

_____

_____

Signature of Board of Examining Officers appointed by General Officer Commanding District, or formed in Line or Militia Regiment to which Officer may have been attached .. _____ _____ _____

In the case of a Serjeant, signature of Adjutant, countersigned by Officer Commanding Volunteer Battalion .. .. _____ _____

Station _____

Date _____

---

* Here insert "clearness" or "tolerable clearness," as the case may be.

† Here add whether the Officer has been shown the mode of posting picquets and their sentries, and the duties of Orderly Officer, and whether he has attended lectures, and, if so, on what subjects.

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(W. O. Form 854.)

CERTIFICATE OF PROFICIENCY FOR QUARTER-MASTERS AND QUARTERMASTER - SERJEANTS OF VOLUNTEERS.

We certify that_____, of the _____ is conversant with the mode of drawing and issuing ammunition, arms, forage, fuel, and rations.

That he understands the system of packing and loading baggage, so as to facilitate its issue at the end of a march.

That he is acquainted with the mode of drawing and issuing camp equipment.

Also that he is competent to make out returns and keep the books relative to the above.

Signatures of Board .. .. .. _____

_____

_____

*Station*_____

*Date*_____

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Appendix to Clause 31.

(W. O. Form 855.)

CERTIFICATE OF PROFICIENCY FOR SURGEONS, ASSISTANT-SURGEONS, AND ACTING ASSISTANT-SURGEONS OF VOLUNTEERS.

We certify that _____, of the _____, (who holds two diplomas or licenses, one to practice medicine and the other surgery, in Great Britain and Ireland, and is registered under the Medical Act of 1858); is well acquainted with the nature and intended application of the various articles composing the equipment of Army Hospitals in the field, and with the authorized means for the transport of sick and wounded soldiers, and the proper modes of employing them.

We also certify that he has a competent knowledge of the treatment of the wounds and injuries to which troops are liable in the field, particularly with regard to the special circumstances of campaigning; and that he is acquainted with the duties to be performed by Army Medical Officers in camps and bivouacs, and during marches, as named in Section 21, Sanitary Regulations for Field Service, Pages 82, &c., of the Official Code of Army Hospital Regulations.

Signatures of Board of Examining Officers .. { _____ _____ _____

Station _____

Date _____

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(W. O. Form 529.)

CERTIFICATE OF PROFICIENCY FOR FIELD AND OTHER COMMANDING OFFICERS OF MOUNTED RIFLE VOLUNTEERS.

I certify that_____of the_____is conversant with, and able to give instruction in the various subjects contained in the Manual of Drill for Mounted Rifle Volunteers; that he is acquainted with the sword exercise and the firing exercise for the short Rifle; that he is competent to superintend instruction in aiming and position drill, blank firing, and ball practice; and that he can ride well.

*Signature of Inspecting Officer*_____

*Date*_____

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Appendix to Clause 31—*continued.*

(W. O. Form 536).

CERTIFICATE OF PROFICIENCY FOR CAPTAINS (NOT BEING COMMANDING OFFICERS), SUBALTERNS, AND SERJEANTS OF MOUNTED RIFLE VOLUNTEERS.

I certify that_____, of the_____ is conversant with, and able to give instruction in the sword exercise and the platoon exercise for the short rifle; that he is able to drill a company in the evolutions laid down in the Manual of Drill for Mounted Rifle Volunteers; that he is competent to instruct a squad in aiming and position drill, and to superintend blank firing and ball practice And that he can ride well; also that in his written answers to questions he has expressed himself with*_____

*Signature of Officer Commanding Volunteer Corps*_____

*Countersignature of Inspecting Officer*_____

In the case of a Serjeant, signature of the Adjutant, countersigned by the Officer Commanding Volunteer Corps .. .. .. _____

*Date*_____

---

* Here insert "clearness" or "tolerable clearness," as the case may be.

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Appendix to Clause 35.

(W. O. Form 867.)

CLAIM for Special Travelling Allowance of 1s. a head on account of Volunteers of all ranks present at a Drill ordered by the General Officer Commanding the District, for Instruction in Brigade movements.

Designation of Administrative Regiment.	Designation of Corps.	Head-Quarters.	Place of Assembly.	Distance of Head-Quarters from Place of Assembly.	Date of Assembly.	Number of Members of the Corps of all Ranks. Present.	Total Number of Enrolled Members.
Staff	.. ..						

I certify that the above Return is correct.

Signature of Officer Commanding Administrative Regiment or Corps _____

Date _____

I certify—

(a). That the Total Force present consisted of of all ranks.

(b). That the Corps composing it were selected by the General Officer Commanding the District, who obtained the Secretary of State's authority for holding the drill.

(c). That the Instructional Drill was of not less than two hours duration.

Signature of General Officer Commanding District, or Officer of Regular Forces appointed by him to Command .. .. _____

Date _____

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Appendix to Clause 36.

(W. O. Form 569.)

_____ VOLUNTEER _____.

Camp at _____.

Daily State.

Date.	Field Officers.	Captains.	Subalterns.	Staff.	Staff Sergeants.	Sergeants.	Rank and File.	Buglers and Band.	Total, all Ranks.	Remarks.

Average daily number of all Ranks _____.

Diary.

Date.	How Employed.	Remarks.

Daily State of Sick.

Date.		Remarks.

_____ *Surgeon.*

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Appendix to Clause 36—*continued.*

I certify that the camp was formed on the _____ and broken up on the _____ instant. That strict discipline has been maintained, and proper sanitary precautions have been adopted. Quarter and rear guards have been mounted, and orderly Officers and Serjeants detailed daily. There have been not less than nine battalion and company drills, of which not less than three have been battalion drills. The average number of all ranks in camp daily has been _____. The conduct of the camp has been _____.*

The battalion was inspected in camp on the _____.

Signed _____ *Commanding Officer.*

_____ *Adjutant.*

Countersigned _____ *Inspecting Officer.*

Camp _____.

18___.

* Should there have been any grave cases of misconduct they must be reported.

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(W. O. Form 861.)

DAILY STATE of Officers, Non-Commissioned Officers, and Men of the undermentioned Battalion present in the Camp of Exercise in _____, from the _____ to the _____, 187__.

Designation of Administrative Regiment or Provisional Battalion.	Designation of Corps.	Date.	Number of Officers, Non-Commissioned Officers, and Men of each Corps present.						Remarks.
			Field Officers.	Adjutant, Quartermaster, and Medical Officer.	Company Officers.	Non-Commissioned Officers and Buglers.	Rank and File.	Total.	

I certify the above Return to be correct.

Signed _____ *Adjutant.*

Coutersigned _____ *Officer Commanding Battalion.*

Station _____.

Date _____.

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Appendix to Clause 40.

SECTION 21 OF VOLUNTEER ACT, 1863.

Discipline.

Officers and Volunteers.

With respect to the Discipline of Officers (other than Officers of the Volunteer Permanent Staff) and Volunteers, the following Provisions shall take effect and be in force while they are not on actual Military Service :— As to Discipline of Volunteers while not on actual Military Service.

(1.) The Commanding Officer of a Volunteer Corps may discharge from the Corps any Volunteer; and strike him out of the Muster Roll, either for Disobedience of Orders by him while doing any Military Duty with his Corps,—or for Neglect of Duty, or Misconduct by him, as a Member of the Corps,—or for other sufficient Cause,—the Existence and Sufficiency of such Causes respectively to be judged of by the Commanding Officer. The Volunteer so discharged shall, nevertheless, be liable to deliver up in good Order, fair Wear and Tear only excepted, all Arms, Clothing, and Appointments, being Public Property or Property of his Corps, issued to him, and to pay all Money due or becoming due by him, under the Rules of his Corps, either before or at the Time or by reason of his Discharge. But nothing herein shall prevent Her Majesty from signifying Her Pleasure in such Manner, and giving such Directions, with respect to any such Case of Discharge, as to Her Majesty may appear just and proper :

(2.) If any such Officer as aforesaid or any Volunteer, while under Arms or on March or Duty with the Corps or Administrative Regiment to which he belongs, or any Portion thereof,—or while engaged in any Military Exercise or Drill, with such Corps or Regiment, or any Portion thereof,—or while wearing the Clothing or Accoutrements of such Corps or Regiment, and going to or returning from any Place of Exercise or Assembly of such Corps or Regiment,—disobeys any lawful Order of any Officer under whose Command he then is, or is guilty of Misconduct,—the Officer then in Command of the Corps or Regiment, or any superior Officer under whose Command the Corps or Regiment then is, may order the Offender, if an Officer, into Arrest, and if not an Officer, into the Custody of any Volunteer belonging to the Corps or Regiment or of any Non-commissioned Officer of the Volunteer Permanent Staff,—but so that the Offender be not kept in such Arrest or Custody longer than during the Time of the Corps or Regiment, or such Portion thereof as aforesaid, then remaining under Arms, or on March or Duty, or assembled, or continuing engaged in any such Military Exercise or Drill, as aforesaid.

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Appendix to Clause 44.

(W. O. Form 862.)

SERJEANT INSTRUCTOR'S DIARY,

For the Week ending _____ 187___.

Date.		How Employed.	Description of Drill attended.	Present on Parade.							
				Captain.	Lieutenant.	Ensign.	Staff.	Serjeants.	Buglers.	Rank and File.	Total.

This Diary to be at the Orderly Room every Monday morning, not later than Eight o'clock.

Signature of Serjeant Instructor _____

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Appendix to Clause 47.

STATEMENT of the Prices at which the undermentioned Articles will be supplied to Volunteer Corps by the War Department, between the 1st April, 1872, and 31st March, 1873.

HEAD DRESSES.

Description of Articles.				Price. s.	d.
*Busbies, complete, and Artillery	Engineers		Staff Serjeants	9	6
			Serjeants	9	2
			Privates	8	8
*Chacos, cloth	blue ..	staff ..	bodies only	6	8
			tufts	0	10
			ball tulips, plated	0	3
		O. R.	bodies only	3	3
			tufts	0	5¼
			ball tulips, white metal	0	1
	green	staff ..	bodies only	8	0
			slides and tufts (Rifles)	3	2
			ball tulips, plated (Light Infantry) ..	0	3
			tufts, black (Light Infantry)	2	11
		O. R.	bodies only	3	4
			slides and tufts (Rifles)	0	6
			ball tulips, white metal (Light Infantry)	0	1
			tufts, black (Light Infantry)	0	5¼
	covers, oilskin			0	3¾

* Head-dress ornaments differing from those used in the Army cannot be supplied.

CLOTHS.

Description of Colour.			No. of Pattern.	Price Per Yard. s.	d.
Cloths	scarlet		3607	8	7
	white		3605	7	4
	blue, No. 2		3570	8	7
	Oxford		3608	8	4
	green, Rifle		3806	8	2
	grey	cloth	6534	6	1
			6536	4	11
			6537	5	8
			6538	7	4
		tweed	6533	5	5
	black, Tartan		6331	4	11
	blue, cloak or great coat (Artillery and Engineers)		3571	8	0
	grey, great coat (Infantry and Rifles)		3691	5	7
Serge for frocks	red		6293	3	8
	blue		6343	4	1
	green (Rifle)		6321	3	10
	scarlet		9137	4	1

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Appendix to Clause 47—*continued.*

Statement of Prices, &c.—*continued.*

GARMENTS.

Description of Articles.		Price.			
Tunics, basted	Artillery	Prices for these Articles will be furnished on application.			
	Engineers				
	Rifles				
	grey (6534)				
	„ (6536)				
	„ (6537)				
	„ (6538)				
	tweed (6533)				
Trowsers, basted	Artillery				
	Engineers				
	Rifles				
	grey (6534)				
	„ (6536)				
	„ (6537)				
	„ (6538)				
	tweed (6533)				
		£	s.	d.	
Great coats	blue, staff	1	19	7	Made up. Army Patterns.
	blue, other ranks	1	15	7	
	grey, staff	1	10	9	
	grey, other ranks	1	3	8	
Cloaks, all ranks		1	16	4	
Capes „		0	14	9	

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Appendix to Clause 51.

G. O. 43 of 1872, Army Reserve.

I. Soldiers who have been transferred to the Army Reserve to complete the period for which they are attested, may be permitted to rejoin their former regiments, counting their previous service both in the Regular Army and in the Reserve. They will be placed under stoppages to refund the current quarter's Reserve pay from date of rejoining, and to provide themselves with new kits; but should they become non-effective before the cost thereof is recovered, Captains of Companies will be relieved from further liability on account of debts so accruing.

II. Applications from Army Reserve men to return to the colours will be addressed, by staff officers of pensioners, to commanding officers of regiments and depôts, by whom they will be forwarded to the Adjutant-General, for the concurrence of the Commander-in-Chief; and when authority for their re-transfer is received, their discharge documents and line attestations, with their services duly verified to the date of their quitting the Reserve, are at once to be remitted to their regiments or depôts.

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